

BEYTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 11 July 2016

PRESENT: Cllrs G Jones (Chair), J Clark and P Orsler

IN ATTENDANCE: 5 Members of the Public
Parish Clerk

16/219	ANNOUNCEMENT: Cllr Jones read SALC's statement regarding filming/recording of meetings.	
220	APOLOGIES NOTED: Co Cllr P Otton, Dist Cllrs D Haley and E Jewson, and Cllrs G Lockhart-White and A Pope	
221	DECLARATIONS OF INTEREST: None	
222	COUNTY COUNCILLOR'S REPORT: Cllr Otton's monthly report had been circulated and is attached.	
223	DISTRICT COUNCILLOR'S REPORT: No report had been provided in Cllr Haley's absence.	
224	CHAIRMAN'S REPORT: No report available due to recent holiday absence.	
225	PUBLIC FORUM: Mr R Brand reported that he had complained of dog fouling along Bury Road on a number of occasions since last December. He added that he had recently encountered further instances. Feeling rather exasperated – at both the inconsiderate dog owner(s), failing to clean up after his/her animal(s), and the expenditure incurred by the PC installing suitable waste bins, he wondered what other measures might be feasible (e.g. cameras/DNA testing etc). Enquiries are to be made.	GJ
226	APPROVAL OF MINUTES The minutes of the meetings held on the 6 and 16 June were approved and signed.	
227	MATTERS ARISING: None	
228	FINANCE Bank Balances as at 30.6.16: Current Account: £8,857.97, Savings: £4,917.24: Total: £13,775.21. <u>Receipts</u> None <u>Payments</u> The following items were approved for payment: Clerk: Salary: Apr-Jun 2016: £785.31 (includes Year End Work)(Chq 101054) HMRC: PAYE Apr-Jun 2016: £185.00 (Chq 101055) Clerk: Expenditure & Mileage Claim: 1 April-5.7.16: £372.86 (Chq 101057) Cllr G Jones: Paint for Railings and Concrete for New Litter Bins: £109.78 (Chq 101058) SALC: BDO Briefing: £30.00 (Chq 101059) Gipping Press: Printing of BVN July 2016: £112.00 (Chq 101060)	

	<p>Information Commissioner's Office: Data Protection Registration: £35.00 (Chq 101061)</p> <p>Possible Quaker Lane Notice Board: Cllr Jones recommended a cheaper alternative to that shown on the agenda; this matter is to be further explored.</p> <p><u>Annual Play Inspection</u>: The Clerk reported that this inspection is to be carried out mid/end July and is open to anyone wishing to accompany the inspector (for which an additional one off (annual) fee of £35 would be payable). It was agreed that Cllr Jones would attend.</p> <p><u>Memorial Seat</u>: Cllr Orsler advised that she had received an enquiry as to whether it would be possible to install a seat on the Green. Cllr Orsler is to ascertain the desired siting of this, together with a picture and details of the preferred item upon receipt of which the PC would be able to make a decision in this regard.</p> <p><u>Internet Banking</u>: The Clerk reported that she would have to visit the bank in order to get comprehensive details in this regard. Following discussion, it was felt that the current set up is sufficient for purpose, so no further work will be done in this regard.</p>	<p>GJ Clerk</p> <p>PO</p>
229	<p>ADMINISTRATION</p> <p><u>Reassignment of Councillors' Roles</u>: Cllr Jones reported that Cllr Lockhart-White had offered to assume the role of Vice Chair and Cllr Clark assume the role of Responsible Financial Officer. This was approved and is to take immediate effect.</p> <p><u>Standing Orders Amendments and New Model Financial Regulations</u>: Copies of the existing Standing Orders and Financial Regulations had been circulated to all Members along with the proposed new versions (which had been amended, where necessary, to reflect previous decisions re time frames/signatories etc). The Clerk ran through the documents, approval given by Cllrs Jones and Clark, and copies of the final version to be signed and circulated.</p> <p><u>2015/16 Accounts and Annual Return</u>: Members had held a meeting on 16 June when the 2015/16 Accounts and the Annual Return were considered, completed and signed. (The Annual Return is currently with BDO, the External Auditors.)</p> <p><u>Update/Review of Assets Register</u>: The Clerk is to obtain a copy of BDO's recommended version of an Asset Register for future use. This will be updated in/around the time of the insurance renewals so that both reflect identical figures.</p> <p><u>PC's Pension Responsibilities</u>: Notification had been received from The Pensions Regulator re the Staging Date of 1 January 2017. The PC is required to select a Pension Scheme and to commence its declaration of compliance by 1 October. The Clerk mentioned that she is currently awaiting a response from the Pensions Regulator re queries.</p> <p><u>Registration with Information Commissioner's Office</u>: The PC's Data Protection registration had been confirmed.</p> <p><u>Countryside Access Consultation</u>: Members were reminded to study/complete this consultation (details of which had been circulated by email on the 15 June). (Post meeting, a further copy was sent to all Members with a reminder that the consultation closes on 24 July.)</p> <p><u>Lottery – Conditional Grant Offer Received</u>: Cllr Jones advised that an offer of £1,960 had been received, but no purchase is to be made until confirmation is received. A publicity guide had been provided; Cllr Jones suggested that the Beyton Village News and Web Site would be the best conduits.</p> <p><u>Parish Council Vacancies</u>: Cllr Jones reminded everyone that the PC needs more Members; it should have 7.</p> <p><u>Village Green Lease</u>: Cllr Jones had instructed Messrs Ashton KCJ to send a letter to the Ladies of the Manor re a new Lease, and to have a copy of same awaiting Cllr Jones upon his recent return, but none had been received. Cllr Clark advised that he has a colleague who may be able to assist in this regard. It was agreed that Cllr Jones would provide him with a precis in that regard.</p> <p><u>Quaker Lane Telephone Box and Notice Board</u>: Cllr Jones advised that the telephone box had been painted. A link to a possible web site re a notice board is to be provided.</p> <p><u>Emergency Plan</u>: Cllr Jones advised that this now awaits review by him and Cllr Pope, after which it will be circulated to everyone and then to contact in Bury.</p> <p><u>Willows on the Green</u>: Cllr Jones advised that the willows, which are to be made into cricket bats have been identified and marked. He will then cut these down and plant new.</p> <p><u>Dog Fouling – Bury Road</u>: Refer Min 16/225 above.</p> <p><u>Mowing</u>: It was noted that some paths had been cut, others missed and some cut twice. Enquiries will be made with Paul Bird and SCC in this regard. (Lists will be provided.)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>ALL</p> <p>Clerk</p> <p>ALL</p> <p>GJ</p> <p>GJ</p> <p>GJ</p> <p>Clerk</p>

230	<p>HIGHWAYS</p> <p><u>A14 Slip</u>: It was noted that this had been cut, but not sufficiently to improve visibility. Cllrs Jones and Clark are to remedy this matter. The slip road had been closed last Saturday following an accident.</p> <p><u>Quaker Lane Flooding</u>: Cllr Jones had written to Highways regarding the flooding here, Thurston Road and Drinkstone Road. Cllr Haley had also been in touch in this regard. Thurston and Drinkstone Roads are the responsibility of SCC in this regard. Quaker Lane is the responsibility of another group. A request is to be made for proper, timely, preventative maintenance on all these highways to prevent future flooding.</p> <p><u>Drinkstone Road</u>: Josh Kerridge of SCC is to write to all the landowners regarding maintenance, which will be followed up by Cllr Jones.</p> <p><u>Bury Road – Speeding</u>: Residents reported seeing drivers speeding along this road. They were advised to report it to the Police – ideally with a complete vehicle registration number (or part, if necessary). Ideally, a VAS sign would serve as a deterrent. Members agreed that a spend of approx. £2k should buy a mobile version. (Locality Grants towards this expenditure may be available from the County and/or District Councillors.)</p>	<p>GJ/JC</p> <p>GJ</p> <p>GJ</p> <p>GJ</p>
231	<p>PLANNING</p> <p>(i) Decision Notices: None</p> <p>(ii) Withdrawn Applications: None</p> <p>(iii) New Planning Applications:</p> <p>2305/16: Land adjacent Fieldgate, Church Road: Erection of a 1 and a half storey 2 bedroom cottage with garaging plus replacement garaging for "fieldgate" following demolition of existing garage block.</p> <p>Members agreed to respond along the lines of the earlier PA on this site (i.e. no objections).</p> <p>Any Other Applications Received since the date of this Notice</p> <p>2876/16: 5 Rectory Gardens: T1 Ash. Fell to ground level. T2 Oak. To reduce by up to 2m x2 extending limbs on the SW side, reduce to 2m the lowest limb above the shed and reduce by up to 2 m the x1 extending limb on the NE side. T3 Beech. To crown raise to 5m (which is 2m above the hedge height). T4 Holly. To reduce in height to about 4.5m, retaining the screening effect. T5 smaller Beech. To reduce in height by 3.5m to favour the Judas tree. Members were happy to support this proposal</p> <p>2638/16: Land To The East of The Grange, Tostock Road: Erection of 2 No. detached two storey dwellings each with a single storey double garage</p> <p>Members agreed to object to this proposal, since these proposed dwellings would lie outside the settlement boundary and within the Conservation Area. Concern was also expressed that access might be sought, in time, to the land to the rear of the proposed dwellings.</p> <p>(iv) Enforcement Matters: None</p> <p>(v) Appeals: None</p> <p>(vi) Other Planning Matters:</p> <p>Proposed Affordable Housing: Nothing to report</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
232	<p>COMMUNITY</p> <p><u>Defibrillator</u>: See Min 16/229 above. Cllr Jones advised that, in the hope that the funding will be made available, the telephone box, where the defibrillator is to be housed, would require cleaning and painting inside. Cllr Osler volunteered to clean the box. Other volunteers – for the painting – will have to be sought.</p> <p><u>Swimming Pool</u>: Nothing to report.</p> <p><u>Village Map</u>: Cllr Jones advised that this is progressing. He is to remove the old map and return it to David.</p> <p><u>Rota – Cleaning of Green</u>: Cllr Jones advised that he will be asking Cllr Pope to produce a new rota with Matt, Cllrs Osler and Pope and Max(?) included. Other volunteers would be most welcome.</p> <p><u>Next Litter Pick</u>: To be held on Saturday 22 October. Our local MP, Jo Churchill, has expressed interest in participating. Notices are to be arranged.</p> <p><u>Tennis Club</u>: Nothing to report.</p> <p><u>Painting of Railings over the Stream</u>: Still to be done.</p>	<p>GJ</p> <p>Clerk</p>

233	CORRESPONDENCE: None	
234	MATTERS OF REPORT ONLY: None	
235	DATE OF THE NEXT PC MEETING: Monday 5 September at 7.30 in The Vestry, All Saints Church.	
236	Close: The Meeting closed at 9.45 p.m.	

Approved at the PC Meeting held on 5 September 2016