

Minutes of the Parish Council Meeting held on Monday 3 April 2017

PRESENT: Cllrs G Jones (Chair), G Lockhart-White, A Pope and P Bryant (Babergh/MSDC)
IN ATTENDANCE: Co Cllr P Otton and Dist Cllr D Haley (both part time), 7 Members of the Public and the Parish Clerk

16/347	ANNOUNCEMENT: SALC's statement regarding filming/recording of meetings was read out.	
348	<p>APOLOGIES NOTED: Dist Cllr E Jewson, Parish Cllrs J Clark and P Orsler</p> <p>Cllr Jones advised Members of the recent death of Mr John Orsler (Husband of Cllr Orsler). The PC's condolences were extended to Cllr Orsler.</p>	
349	DECLARATIONS OF INTEREST: None	
350	COUNTY COUNCILLOR'S REPORT: Cllr Otton's report had been circulated. Now attached.	
351	DISTRICT COUNCILLOR'S REPORT: Cllr Haley advised of the new MSDC/BDC telephone number; 0300 123 4000. All calls are to be routed via this number, unless you have an officer's direct dial number. The new joint website is running well and will be enhanced over the next few months. An administrative 'spring clean' is under way in anticipation of the proposed move to Endeavour House. Cllr Haley is to email a copy of the Council's end of year report to the Clerk in readiness for the APM on 8 May. Other topics mentioned included sites 'called in' by Local Plan Review. A financial allocation has been awarded in respect of housing, e.g. Land Trusts for building houses. A media release was issued earlier today in this regard.	
352	<p>Paul Bryant (Planning Policy Support) kindly attended the meeting to acquaint the PC with Neighbourhood Plans; their purpose vis-a-vis planning policy, the work involved in producing a NP and how the resulting document would affect the village, etc, etc. The NP usually focuses on a very local area (to be agreed first) and is generally led by the community. The resulting document must be in keeping with Mid Suffolk's Core Strategy, align with the Local Plan (of which, when adopted, it would form an integral part) and must not be used to prevent, or delay, development; in fact, it should help steer proposed developments (type/location/number etc, etc) as per the community's wishes. It should adhere to the same general rules as the Local Plan. Draft documents would form part of a consultation/referendum process warranting majority approval (51%) for its inclusion with the Local Plan, submitted to the Local Planning Authority, and independently examined before formal adoption by the District Council. MSDC, like all local authorities, is duty bound to provide support in respect of new/emerging NPs. Bill Newman would be the likely main contact in this regard.</p> <p>Whilst considering whether the emerging Local Plan would be sufficient 'protection', the LP timescale was confirmed as; Draft – Summer 2018, Adoption – Winter 2019. PCs will be able to respond to the consultation – as will any resident. Evidence of community support for the NP is an essential part of the process. Currently parishes would be entitled to a Community Infrastructure Levy (i.e. income) of 15%; with a NP in place, this would increase to 20%. An alternative option to the NP is to update the Parish Plan. The NP would have primacy during the decision making process (other than in exceptional circumstances).</p> <p>A comprehensive discussion ensued, after which it was agreed that a document would be prepared in the near future for consideration by the community, rather than await issue of the new Local Plan before deciding the way forward.</p> <p>Attached are the following documents; NP – Key Stages and NP - FAQs</p>	
353	CHAIRMAN'S REPORT: Attached and published in BVN.	

354	PUBLIC FORUM: Nothing to report.	
355	APPROVAL OF MINUTES The minutes of the meeting held on the 6 March were approved and signed.	
356	MATTERS ARISING: None	
357	<p>FINANCE</p> <p>Bank Balances as at 28.2.17: Current Account: £7,581.10, Savings: £4,918.46 Total: £12,499.56 A Bank Reconciliation for February (and March) will be circulated following receipt of bank statement. Receipts: £200 received from Colin Kennedy to help fund CSW camera and SID sign. Payments The following were approved: Precision Marketing Group–BVN Printing-Dec 16/Jan 17: £110.00 Feb/Mar 2017: £120.00 VAT for above £ 46.00 £276.00 Apr/May 2017: £126.00 VAT for above £ 25.20 £151.20 TOTAL: £427.20 (Chq 101126) SALC: Planning for All Conf – Cllr Jones & Parish Clerk: £180.00 SALC: 6 months' payroll service to 31.3.17: £18.00 £198.00 (101127) Suffolk Cloud: Website hosting 1.4.17-31.3.18: £100.00 (NB: This payment is held over pending submission of a Transparency Village application, which would pay such 1st year costs.) <u>Bank Mandate:</u> It had been discovered that Barclays is working to an outdated (and therefore incorrect) Mandate. The Clerk is now awaiting receipt of a new, corrected mandate form, to which signatures will be obtained. <u>Transfer of All Funds (excluding £100) from BPA to Current Account</u> Barclays had rejected the PC's written request in this regard as Cllr Jones' signature (one of the two on the letter) was different to that on their records). To effect this without further delay/complication; a letter had been drawn up which Cllr Lockhart-White and the Clerk signed. (Post meeting: The transfer was effected on 4 April.) <u>Asset Register/VAT Reclaim Submission:</u> Both being finalised. <u>Grass Cutting Quotations:</u> Of the three contractors contacted, one has now given up mowing and the second was considered too expensive. It was therefore decided to accept the quotation for 2017/18 submitted by the deputy for the current contractor (providing appropriate public liability insurance is in place). (Post meeting, this was confirmed and the quotation formally accepted.) <u>Geese Food Cost to Date:</u> Cllr Pope asked re this; the Chair advised that this currently stands at approx. £1.3k.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
358	<p>ADMINISTRATION</p> <p><u>Parish Council Vacancies:</u> Verbal applications had been received from two residents; one failed to proceed, a decision is awaited from the other. <u>Village Green Lease:</u> Cllr Jones advised that solicitors are awaiting instructions from the ladies of the manor. <u>Emergency Plan:</u> Cllr Pope has produced this Plan. An abbreviated version will be made available for publication on the website. A decision has yet to be made as to how information re vulnerable residents is to be obtained. <u>Grit Bins:</u> Two bins have been purchased; no further bins are to be bought at present. <u>Village Signs – 'The Green':</u> The two signs damaged during the recent storm have been repaired and replaced.</p>	<p>Clerk</p> <p>GJ</p> <p>AP</p> <p>GJ</p>
359	<p>HIGHWAYS</p> <p><u>Flooding</u> – <u>Drinkstone Road:</u> Cllr Jones advised that this item has been completed and may now be removed from the agenda.</p>	<p>Clerk</p>

	<ul style="list-style-type: none"> - <u>Manor Farm Drive</u>: SCC hopes to get the landowner to meet the cost of any new drains required; a response is awaited. Nothing to report. - <u>Tostock Road (o/s Grange Farm)</u>: The flooding here remains to be sorted out. - <u>Highways Signs/Barriers</u>: The fence and signs have been removed/disposed. - <u>Thurston Road (over the bridge)</u>: The repair to the railings remains to be done. 	GJ GJ
360	PLANNING Felling and replacement of 2 Horse Chestnut Trees (i) Decision Notice: Permission granted: 0597/17: March House, The Green: Felling and replacement of 2 Horse Chestnut Trees (ii) Withdrawn Applications: None (iii) New Planning Applications: None (iv) Enforcement Matters: None (v) Appeals: None (vi) Other Planning Matters: Consideration of Possible Neighbourhood Plan: Refer Min 352 above.	
361	COMMUNITY <u>Spring Litter Pick</u> : An excellent day. <u>Defibrillator</u> : Training: Cllr Jones had been unable to progress this matter and apologised to the resident, who had raised the matter; this will now be abandoned and will be removed from future agendas. <u>Broken BT Panel</u> : Still to be repaired. <u>Website</u> : Advanced training has been booked for the webmaster. <u>Community Speed Watch</u> : The Speed Indicator Device has been received and is to be checked and invoice presented for payment. <u>Swimming Pool Report</u> : No report available. <u>Geese</u> : Cllr Jones advised that there are currently 13 volunteers for feeding the geese. If DEFRA guidelines permit, it is hoped it will be possible to release them from the polytunnel at the end of April. <u>Welcome to Beyton Booklet</u> : This is to be removed from the agenda, but work is still in hand.	GLW GJ GJ Clerk
362	CORRESPONDENCE : None	
363	MATTERS OF REPORT ONLY : None	
364	DATE OF THE NEXT MEETINGS : Monday 8 May in The Vestry, All Saints Church: Annual Meeting (and PC Meeting): 7.30 p.m. Annual Parish Meeting: 8.30 p.m.	

Approved at the PC Meeting held on 8 May 2017