BEYTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 2 October 2017

PRESENT: Cllrs G Jones (Chair), J Clark, G Lockhart-White, A Pope and T Ridyard

IN ATTENDANCE: Co Cllr P Otton, Dist Cllr D Haley, 1 member of the public and Parish Clerk

17/069	ANNOUNCEMENT: SALC's statement regarding filming/recording of meetings was read out.	
17/070	APOLOGIES NOTED: Cllr M Orsler	
17/071	DECLARATIONS OF INTEREST: Cllr T Ridyard re Village Green Lease	
17/072	COUNTY COUNCILLOR'S REPORT: Cllr Otton mentioned the changes to School transport eligibility; this matter was considered by the Scrutiny Committee last week and will probably go to Cabinet in November. It is hoped that it will be possible to make some amendments, on the grounds of children's safety. It was noted that Police & Crime Commissioner, Tim Passmore, will not be assuming responsibility for the Fire Service. Cllr Otton's full report is attached.	
17/073	DISTRICT COUNCILLOR'S REPORT: Cllr Haley mentioned the Local Plan consultation meeting in Stowmarket on Wednesday evening. He congratulated the PC for the way in which it has engaged with this process. Cllr Jones advised that thanks were due to Cllr Pope in this regard. Cllr Haley reported that MSDC will be rolling out the new Universal Credit as soon as possible. A gold award has been made to all those responsible for the 'Tickety Boo' restaurant in Harveys' Garden Centre. The move to Endeavour House is on track. (A financial supplement is to be paid to employees - to assist with parking costs, and new terms and conditions are to be issued.) Parking for Councillors is to be sorted out. Cllr Haley also mentioned the 'Better Broadband Update'; www.broadband@suffolk.gov.uk. A joint Affordable Homes Strategy commencing 2018 is to be introduced. Partners in this regard are Iceni Homes; details on MSDC website. The next MSDC Meeting will be held in Endeavour House. Planning Meetings will continue to be held at Needham Market for the next few months.	
17/074	PUBLIC FORUM: Nothing to report.	
17/075	APPROVAL OF MINUTES: The minutes of the last meeting held on 4 September 2017, were approved and signed.	
17/076	MATTERS ARISING:	

17/077	FINANCE Receipts: 19.9.17: Second half of Precept: £5,668 Bank Account Balances: 31.8.17: Current: 7,117.37, Savings: £1,853.53: Total: £8,970.90. Bank Reconciliation to 31.8.17 and updated Expenditure and Income Spreadsheet are to be circulated. Annual Return: The Annual Return, approved and signed by BDO LLP, the External Auditors, was presented to Members along with the Issues Arising Report (relating to the initial incorrect recording of the Assets figure on the Return (subsequently rectified)). It was noted that Messrs PKF Littlejohn LLP will be the new External Auditors with effect from this financial year and will be making contact in late 2017/early 2018. Review of Register of Assets: To be circulated. Payments Brown & Co: Valuation re Possible Purchase of Beyton Green: £360.00	Clerk
	Clerk: Salary and Office Allowance: July-September 2017 (£610.55) + Mileage (£34.20): £644.75 HMRC: PAYE: July-September 2017: £152.60 (Chq 101129) BDO LLP: Review of Annual Return – Year Ended 31.3.17: £120.00 (101130) Open Spaces: Subscription Renewal 1.10.17: £45.00 (101131) Coastline Graphics Ltd: 300 x Local Plan Flyers (A5): £54.72 (101132) TC Forestry & Fencing: Inv 61: August: 2 cuts of the Green @ £94.00 and one cut of smaller blue area @ £31.98 and Mowing of Footpaths @ £141.72): Total: £361.70 PLUS Inv 69: September: 2 cuts of Green @£94, mow blue areas once @31.98 & strim around posts @ £34.20 and Trim hedging of 'tunnel' walk Quaker Lane @ £40:	Clerk
	£294.18 <u>TOTAL: £655.88</u> (101133)	Clerk
17/078	ADMINISTRATION Parish Council Vacancy: One vacancy remains; further advertising to be done. Village Green Lease: Messrs Brown & Co had submitted a formal valuation of the Green in the sum of £10k. MSDC had advised that there is no mechanism for them to buy this land. Following discussion, it was agreed to hold more detailed discussions with Ashtons and to decide whether to consider a purchase of the land, or pursue the issue of a lease. Cllr Ridyard said that he could retrieve Ashton's files and take the matter forward with the solicitors of the Ladies of the Manor. After further discussion, it was agreed that the solicitors be asked to write a letter to the owners explaining our reasons for pursuing a new lease/purchase. Emergency Plan: Cllr Pope advised that she is awaiting contact details from Cllr Jewson for inclusion in the Plan; Cllr Haley advised that he would provide this information on her behalf. Archives: Roger Wyartt has delivered these files to the Clerk for appropriate handling. PC Lawnmower: Following Roger Wyartt's request to purchase this mower, Members agreed to accept his offer of £20 in this regard. Data Protection Officer/Training: SALC has referred this matter back to NALC, as it was felt that there was a possible conflict of interest. In the meantime, 1 place has been booked on a training course at SALC on 9 November, 2-4 p.m. for whomsoever requires it. Precept Consultation: This document from SALC had been circulated to all Members recently; it was believed not to impact on the PC. 2018 Meetings Schedule: This had been circulated and was approved.	Clerk GJ DH/AP Clerk Clerk Clerk DH/ All All
17/079	HIGHWAYS Manor Farm Drive: Cllr P Otton pursuing on our behalf. A14 Slipway: Contact will be made with Mark Stevens, Asst Director Operational Highways, if nothing is forthcoming. Speed and Directional Signs: In many cases these are masked by overgrown vegetation; Cllr Jones agreed to contact Highways in this regard. 'Fieldside' hedge, Cangles Lane: It is hoped that the resident will address this matter.	PO GJ GJ

17/080	PLANNING Decision Notices: Permission granted: SCC/0108/17MS: Land adjacent Beyton Road Junction: COU from lumber yard to aggregates yard and inert waste transfer station. New Planning Applications: None Local Plan: Cllr Pope advised that all the information/documents are now on the website. After the village meeting in June, a number of residents had come forward to assist. A group was formed to put together a list of questions important to the village. This group was then split - with each sub-group tackling a few questions only. At a further, recent meeting, the agreed responses were noted (to be submitted to the PC for inclusion in its formal submission to MSDC). All residents would be notified of this submission and asked to submit their own comments. Jo Churchill (MP) has been asked to be notified of comments in this regard.	AP
17/081	COMMUNITY Litter Pick: Saturday 21 October: Refreshments: Members agreed to continue with the previous arrangements whereby a maximum of £5/£6 per head be confirmed to the PH and, also, residents participating. Cllr Jones suggested that, during the litter pick, the highways related signs could also be washed. 'Welcome to Beyton' booklet: Now available. Model Railway Event, 9 September: No problems experienced with traffic through village. Website: Nothing to report. Swimming Pool Report: No report available. Community Speed Watch: Cllr Jones (in the absence of lan Marshall) reported that there had been a reduction in speeding, since May, from 60% to mid 50%, although one vehicle was recorded travelling at 90 mph along Bury Road. SALC Newsletter Competition: Two different copies of the BVN had been submitted in this regard. Play Inspection Report: To be placed on website alongside action plan. Cllr Jones is to review. With the exception of a bench (which is damaged and could be replaced – perhaps through sponsorship), the few findings are low risk.	GJ GJ Clerk/GJ
17/082	CORRESPONDENCE: None	
17/083	MATTERS OF REPORT ONLY:	
17/084	DATE OF THE NEXT MEETING: Monday 27 November at 7.30 p.m. in the Vestry.	
	The Meeting closed at 2115 hours	

Approved at the PC Meeting held on 27 November 2017