## **BEYTON PARISH COUNCIL**

## Minutes of the Parish Council Meeting held on Monday 2 July 2018

PRESENT: A Pope (Chair), A Alderton, J Clark, M Orsler and T Ridyard

IN ATTENDANCE: Co Cllr P Otton, Dist Cllr D Haley and two members of the public

18/035	APOLOGIES NOTED: Cllr G Jones	
18/036	DECLARATIONS OF INTEREST: None	
18/037	COUNTY COUNCILLOR'S REPORT: Co Cllr Otton ran through the main points of her report including the issue of School Transport, which had been referred to Cabinet. Co Cllr Otton's full report had been circulated and is attached.	
18/038	DISTRICT COUNCILLOR'S REPORT: Dist Cllr Haley apologised for his absence at last month's meeting. He advised that there were no changes in Councillors' roles following MSDC's Annual Meeting. Cllr Haley had again been elected as Chair. He reported that Thurston's Neighbourhood Plan (pre-submission is now available on the website). He reported that he had recently attended a conference re homelessness, which provided some good ideas from Finland. He recommended that requests for awards from his and Cllr Jewson's combined locality budget (£12.5K) should be submitted by end December. MSDC had sent an email regarding Joint Housing Strategy. A consultation document re Developers' Contributions and ClL payments had also been circulated. Cllr Haley added that information/options re Needham Market School and the old MSDC offices are also being circulated. The next Town and Parish Liaison Meeting is to be held on 12 July at Walsham Le Willows. Cllr Pope thanked Cllr Haley for his report and looked forward to the PC continuing to receiving these.	
18/039	<b>PUBLIC FORUM</b> : One resident expressed interest in learning the current situation re the Neighbourhood Plan deliberations; Cllr Pope advised that this information would be provided later in the meeting, within the Planning section.	
18/040	APPROVAL OF MINUTES: The minutes of 4 June were approved and signed.	
18/041	MATTERS ARISING: None	
18/042	FINANCE Receipts: None Bank Account Balances: 31.5.18: Current: £13,752.09, Deposit: £100.13: Total: £13,852.22. Bank Reconciliation: The bank reconciliation to 31.5.18 had been circulated and was signed.  Payments Suffolk Cloud: 2018-19 Hosting and Support: £100.00 (Cheque payable to Suffolkbiz) (Chq 101194) TC Forestry & Fencing: Invoice No 104: Cutting of Green (2) in May and Footpaths: £373.00 (101195) Clerk: 5.6.18: Print Cartridges: £361.79 + Printer paper: 27.3.18: £3.25 + Stamps £10.98: £376.02 (101196) Clerk: Salary & Mileage: April-June 2018: £610.55 + £67.14 = £677.69 (101197) HMRC: PAYE Apr-Jun: £152.60 )101198) Information Commissioner: Data Protection Fee: £40.00 (101199)	Clerk
	The above were approved for payment. <u>Bank Mandate</u> : Cllr Alderton had presented the requisite personal details form etc to  Barclays for validation and onward routing to the Mandate section. The Parish Clerk is	Clerk

18/043	ADMINISTRATION  Notice of Councillor Vacancy: This has been notified by MSDC and will be displayed	
	on notice boards, website and BVN.	Clerk
	Review of Risk Assessment: This updated document was presented for consideration/ approval and is to be reviewed by Cllr Alderton; this is awaited. This item is carried	AA
	over to the September meeting.	Clerk
	GDPR: Cllr Alderton had been unable to deal with this and the item is to be carried over to the September meeting. The Clerk proffered a privacy notice, which was approved and signed by Members. A footer for inclusion on appropriate	AA
	correspondence and emails was also agreed upon.	Clerk
	<u>Village Green Lease</u> : Cllr Ridyard advised that the Ladies of the Manor had been updated via their solicitor and their response is awaited. <u>Village Fayre</u> : An excellent event with many visitors. Congratulations to all involved.	TR
	Tree Stump on Green: Removal of this stump, together with its metal bar, is awaited.	AR
18/044	HIGHWAYS Flooding: Cllr Jones reported that a response had been received from Anthony Smith of SCC following a meeting with him on the 10 May. C/fwd to September meeting	GJ
	A14 Slipway: SCC has yet to clear vegetation here to improve visibility; Cllrs Jones	
	and Clark may attend to this, if necessary. C/fwd to September meeting.	GJ/JC
	Road Markings on Junction of Thurston and Tostock Roads by the Green.	Clerk
18/045	<ul> <li>PLANNING</li> <li>(i) Decision Notices: Permission Refused: DC/18/01410: The Badgers: Erection of single storey dwelling</li> <li>(ii) Withdrawn Applications: None</li> <li>(iii) New Planning Application: DC/18/02784: Land adj March House, The Green: Erection of 1 no Dwelling: Members supported this PA.</li> <li>(iv) Enforcement Matters: None</li> <li>(v) Appeals: None</li> <li>(vii) Other Planning Matters         <ul> <li>Local Plan Consultation/Consideration of Possible Neighbourhood Plan: Cllr Pope outlined the current situation, i.e. that the new Local Plan is awaited before a decision is made as to whether production of a Neighbourhood Plan is required.</li> <li>(vi) Affordable Housing: Cllr Pope advised that funding is available to undertake a survey in this regard. A draft survey form had been circulated. A report will be provided to the September meeting.</li> </ul> </li> </ul>	Clerk
18/046	COMMUNITY <u>Litter Pick</u> : Saturday 13 October at 10 a.m. by the bus shelter on the Green <u>Web Site</u> : Nothing to report. <u>Community Speed Watch and Possible 30mph Speed Limit Extension</u> : No further information.	
	Footbridge over Stream: It was agreed to leave this item for Cllr Jones' return.	GJ
18/047	CORRESPONDENCE: None	
18/048	MATTERS OF REPORT ONLY: None	
18/049	MATTERS FOR CONSIDERATION AT NEXT MEETING: GDPR items as above	AA
18/050	DATE OF THE NEXT MEETING: Monday 3 September 2018	
	The Meeting closed at 2030 hours	
	The Meeting Gosed at 2000 Hours	<u> </u>