

## BEYTON PARISH COUNCIL

<p align="center"><b>Minutes of the Parish Council Meeting held on Monday 4 June 2018</b></p>
---

**PRESENT:** G Jones (Chair), A Alderton, J Clark, M Orsler, A Pope

**IN ATTENDANCE:** Co Cllr P Otton and Ms L Ling - MSDC Housing Enabling Officer  
Several members of the public

18/019	<b>APOLOGIES NOTED:</b> Dist Cllr D Haley and T Ridyard	
18/020	<b>DECLARATIONS OF INTEREST:</b> None	
18/021	<b>COUNTY COUNCILLOR'S REPORT:</b> Co Cllr Otton's report had been circulated.	
18/022	<b>DISTRICT COUNCILLOR'S REPORT:</b> No report provided in Cllr Haley's absence.	
18/023	<b>PUBLIC FORUM:</b> Ms Ling advised that her BMSDC role is to advise PCs on how to achieve local needs housing for those residents wishing to remain in the community; she also assists with the funding in that regard. She confirmed that it was likely that the PC would need to undertake a further survey (as the previous one was some 5+ years ago). The service is delivered via Community Action Suffolk. The survey cost was estimated at £3k-£6k, which could be fully funded from the Community Housing Fund (of £225k). A general discussion followed. Cllr Pope will act as liaison in this regard.	
18/024	<b>APPROVAL OF MINUTES:</b> The minutes of 21 May were approved and signed.	
18/025	<b>MATTERS ARISING:</b> None	
18/026	<b>FINANCE</b> Receipts: None Bank Account Balances: 30.4.18: Current: £13,752.09, Deposit: £100.13: Total: £13,852.22 Bank Reconciliation: The bank reconciliation to 30.4.18 had been presented and was signed. The May bank reconciliation is to be circulated. The new spreadsheet for 2018/19 is to be issued for the next meeting. AGAR 2017-18: The Clerk confirmed that, as per authorisation at the last meeting, the total fixed assets figures on p6 of the AGAR for both 2017 and 2018 had been restated for 2017; £45,227, and the 2018 figure had been amended to £48,626. <u>Payments</u> Beyton Environmental Group: £200: Hedging to complete corridor along public footpath between Drinkstone Road and the Church. (Chq 101193)	Clerk         Clerk
18/027	<b>ADMINISTRATION</b> Resignation of Cllr Lockhart-White: Cllr Jones read out an email from Cllr Lockhart-White re the reasons for his resignation. His contribution to the PC over the years was acknowledged and thanks and good wishes extended to him. <u>Election of Vice Chair:</u> Since Cllr Lockhart-White held the post of Vice Chair, Cllr Pope was nominated for that role by Cllr Anderton and seconded by Cllr Jones. <u>Possible Future Co-Option:</u> MSDC had been notified of the above resignation. It is hoped to receive approval for a co-option in due course. <u>Registers of Interest:</u> These were collected; one remains due to absence at the meeting; Cllr Ridyard will be asked to send his form to the Clerk. <u>Standing Orders and Financial Regulations:</u> These had been updated by the Parish Clerk to accord with the latest (NALC (2018)) Standing Orders and had also been customised (incorporating removal of alternative options (in brackets), and [], as	Clerk       Clerk Clerk

	<p>recommended by SALC in its Internal Audit Report) in order to avoid ambiguity. It was agreed that Cllr Alderton would review these, and the Financial Regulations, for consideration/approval at the next meeting.</p> <p><u>Financial Reserves Policy</u>: Cllr Alderton was asked to produce a suitable policy. (Unfortunately, SALC had no recommendations in this regard.)</p> <p><u>General Data Protection Regulation</u>: It was confirmed that, although the PC is no longer required to appoint a Data Protection Officer, it still has to comply with this legislation. Further information is to be provided to Cllr Alderton for her action.</p> <p><u>Review of Risk Assessment</u>: This updated document was presented for consideration/approval and is to be reviewed by Cllr Alderton.</p> <p><u>Annual Play Inspection Invitation</u>: Members agreed to accept MSDC's quotation in this regard (in the sum of £48.71).</p> <p><u>Village Green Lease</u>: Following receipt of awaited information, Cllr Ridyard is now able to proceed with this.</p> <p><u>Telephone Kiosk Transfer to Community Heartbeat Trust</u>: Cllr Jones signed the two copies of this document (in respect of the telephone kiosk on the Green (01359 270399)) for return to CHT.</p> <p><u>Green Cleaning Rota</u>: The latest rota had been circulated and this item may now be removed from the agenda.</p> <p><u>Village Fayre</u>: To be held this Friday and Saturday. Our grass cutting contractor had commenced preparation and is to ensure completion in time.</p> <p><u>Tree Stump on Green</u>: Cllr Jones asked Mr A Rollett if he would remove the remaining stump of this fallen tree, together with its metal bar.</p>	<p>Clerk/ AA</p> <p>AA</p> <p>AA</p> <p>TR</p> <p>Clerk</p> <p>TR</p> <p>Clerk</p> <p>Clerk</p>
<b>18/028</b>	<p><b>HIGHWAYS</b></p> <p>Flooding: Cllr Jones reported that a response had been received from Anthony Smith of SCC following a meeting with him on the 10 May.</p> <p>A14 Slipway: SCC has yet to clear vegetation here to improve visibility; Cllrs Jones and Clark may attend to this, if necessary.</p>	<p>GJ</p> <p>GJ/JC</p>
<b>18/029</b>	<p><b>PLANNING</b></p> <ul style="list-style-type: none"> <li>➤ Decision Notices: None</li> <li>➤ New Planning Applications:           <p>DC/18/00815: Land adj Guerdon Cottage, Drinkstone Road: 1 no Dwelling with Detached Garage:</p> <p>Members objected to this PA on the following grounds:</p> <ul style="list-style-type: none"> <li>➤ This is yet another attempt to increase the number of dwellings on this site from the original 5, then 6 and now an attempt at 7 in total.</li> <li>➤ The site is already over-developed.</li> <li>➤ There are currently severe parking issues with the existing five dwellings.</li> <li>➤ A further additional dwelling will exacerbate the situation even more.</li> <li>➤ Emergency vehicles will find access very difficult.</li> </ul> <p>DC/18/01410: The Badgers, Church Road: Erection of single storey detached dwelling. Members agreed to object to this PA on the following grounds:</p> <ol style="list-style-type: none"> <li>1. An additional dwelling here would result in further over-development of the site.</li> <li>2. Parking Issues: Additional parking of vehicles near the entrance to the development would result in congestion and safety concerns, and access difficulties for emergency vehicles.</li> <li>3. Highways Issues:               <ul style="list-style-type: none"> <li>- Increased volume of traffic entering/leaving the site at this narrow section of Church Road (and with the nearby entrance to Thurston Community College and its high volume of traffic) poses real safety concerns - exacerbating an already very difficult situation.</li> <li>- Already poor access off Church Road</li> </ul> </li> <li>4. The design of the proposed dwelling is totally out of keeping with the rest of the development and the street scene.</li> <li>5. An earlier, similar application was refused for reasons of over development, environmental and parking issues.</li> </ol> <p>DC/18/01044: Hope House, Bury Road, Beyton: Application of render on west facing gable. Members supported this application.</p> </li> <li>(iv) Enforcement Matters: None</li> <li>(v) Appeals: None</li> <li>(vii) Local Plan Consultation/Consideration of Possible Neighbourhood Plan: Nothing further to report at present.</li> <li>(vi) Affordable Housing: See Min 18/023 above.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<b>18/030</b>	<b>COMMUNITY</b> <u>Litter Pick:</u> Saturday 13 October at 10 a.m. by the bus shelter on the Green <u>Web Site:</u> A report had been provided during the recent APM. <u>Community Speed Watch and Possible 30mph Speed Limit Extension:</u> A report had been provided during the recent APM. <u>Geese:</u> Nothing to report; this item will be removed from future agendas.	GJ	
<b>18/031</b>	<b>CORRESPONDENCE:</b> None		
<b>18/032</b>	<b>MATTERS OF REPORT ONLY:</b> None		
<b>18/033</b>	<b>MATTERS FOR CONSIDERATION AT NEXT MEETING:</b> Standing Orders, Financial Regulations, Risk Assessment and Formulation of Reserves Policy (as aforementioned).	AA	
<b>18/034</b>	<b>DATE OF THE NEXT MEETING:</b> Monday 2 July 2018		
	The Meeting closed at 2130 hours		

Approved at the PC Meeting held on 2 July 2018