

BEYTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5 March 2018

PRESENT: Cllrs G Jones (Chair), A Alderton, J Clark, M Orsler, A Pope and T Ridyard

IN ATTENDANCE: Co Cllr P Otton, Dist Cllr D Haley, and 4 members of the public

17/137	ANNOUNCEMENT: SALC's statement regarding filming/recording of meetings was read out.	
17/138	APOLOGIES NOTED: Cllr G Lockhart-White	
17/139	DECLARATIONS OF INTEREST: None	
17/140	<p>➤ COUNTY COUNCILLOR'S REPORT: Co Cllr Otton reported as follows re the confirmed Budget proposals: £12m cuts to the already stretched Adult Care budget (with a forecast overspend of £3.47m on the current 2017-18 budget). £11m cut from Care Purchasing Budget and £1m from Sheltered Housing Grant.</p> <p>➤ £20k cut to Citizens Advice despite growing need.</p> <p>➤ £15k cut to Greenways Countryside Project (which currently protects and enhances the countryside around Ipswich).</p> <p>➤ Rural Transport Cuts: £15k from sponsored bus services budget.</p> <p>➤ Increased Hourly Funding for Childcare Providers (from £3.87 to £4). Amount retained by SCC will reduce from 6.3% to 3.8%.</p> <p>➤ £21m loan (over next 3 years) to pay for road resurfacing (1k miles – i.e. 25% of Suffolk roads) by March 2021. Highways maintenance budget is also to be cut by £300k by reducing winter gritting.</p> <p>➤ New Heritage Centre near Ipswich Waterfront – plans approved. Cost: £20m.</p> <p>➤ Change to Speed Limit: Now with Highways. Cllr Otton had advised that she could fund the survey from her locality budget (£310), but it is understood that costs of £1k+ could also be incurred. Clerk to liaise with Cllr Otton.</p> <p>➤ A14: Highways England asked to get the eastbound slip road sign reinstated.</p> <p>➤ Rough Sleepers: Chief Fire Officer asked if manned fire stations in BSE and Ipswich could be used as emergency shelters when temperatures fall below zero. Please see Cllr Otton's detailed report (attached).</p>	Clerk
17/141	<p>DISTRICT COUNCILLOR'S REPORT: Cllr Haley advised that the Local Government Boundary Review Consultation is to be issued tomorrow (and closes 30 April 2018). Cllr Haley outlined how some of the Locality Budgets held by him and Cllr E Jewson (of £6,250 each) were used last year. Such items/projects assisted included: Suffolk Coffee Caravan, Community Trust for heating system, Mid Suffolk Croquet Club New Pavilion, Thurston Village Hall, Thurston Library for IT equipment and two grit bins for BPC use. Re this last item, Cllr Jones felt that this grant should be repaid as he believed that no grit had been used this winter. However a resident advised that this was due to the excellent gritting service provided by SCC; in the past it has been found necessary to distribute some of the grit at junctions. Cllr Haley also mentioned about the consultation recently circulated re Fishwick Corner and Mount Road. Cllr Haley suggested that Cllr Jones should contact SCC Highways based at Rougham (Charlie Mitson) re this. Cllr Haley added that SCC does not want to obtain land by means of a CPO.</p>	GJ
17/142	PUBLIC FORUM: A brief discussion was held re the feeding of the geese during the winter and the previous agreement between Cllr Jones and Ms Maynard that she would be welcome to feed the geese during frosty weather.	
17/143	APPROVAL OF MINUTES: The minutes of 5 February were signed pending the agreed alterations to be noted. The wording of the Public Forum item in the minutes of 5 February was believed to be incorrect; a recommendation as to the correct wording	Clerk

	vis-à-vis an uninjured goose (rather than 'injured swan') is to be circulated for approval. Post meeting, Cllr Jones advised that he had, on several occasions, fed the geese when there was severe weather and, since 8 February, has fed them daily.	
17/144	MATTERS ARISING: None	
17/145	<p>FINANCE</p> <p>Receipts: £319.50 Locality Funding for 2 x Grit Bins Bank Account Balances: 31.1.18: Current: £9,991.38, Savings: £100.08: Total: £10,091.46 (Post Meeting balances as at 28.2.18: Current: £8,851.08, Savings: £100.08: Total: £8,951.16) Bank Reconciliation as at 31.1.18 had been issued. Review Register of Assets 2017/18: This schedule had been circulated and approved (with one query only in respect of ownership of the bus stop on the Green). It is hoped that Ex Cllr Wyartt may be able to shed some light on this. Spreadsheet of Income and Accounts Paid for 2017/18 had been circulated. A new bank mandate is to be prepared to add Cllr A Alderton as a signatory.</p> <p><u>Payments</u> Members approved the purchase of 1 x 4 Drawer Filing Cabinet (below) Clerk: 1 x LA File (3.99) and 1 x Ream printer paper (3.25): £7.24 Clerk's Salary and mileage: Jan-Mar 2018: £610.35 + mileage £54.00 = £664.35 Cllr G Jones: 14 & 26.2.18: Geese Food: £18.45 HMRC: PAYE: Jan-Mar 2018: £152.80 AS Pest Control: 26.2.18: Mole Clearance: The Green (Pond, Village sign & School bridge): 75.00 Viking Direct: Bisley 4 Drawer Filing Cabinet (£238.80) The above were approved for payment</p> <p><u>Grass Cutting Quotation for 2018 (2017 prices):</u> Beyton Green: £97.00 (£94.00) Beyton Green (Blue shaded areas): £33.00 (£31.98) Strimming Roadside Posts: £35.50 (£34.20) Footpath Cutting: £146.00 (£141.72) These prices were approved for 2018; the contractor will be advised and cutting to commence as/when he sees fit.</p>	<p>Clerk</p> <p>Clerk</p>
17/146	<p>ADMINISTRATION</p> <p>Village Green Lease: Cllr Ridyard reported that a response had been received from Mrs Goodson and her Sister (Ladies of the Manor) advising that Mrs Goodson is prepared to discuss renewal or sale of whole or part of The Green, but not before they have been able to resolve various issues in that regard and hope that the PC may be able to enlighten them on such matters. Cllr Ridyard is to action this.</p> <p><u>Telephone Kiosk Adoption and Transfer:</u> This form had been submitted. Since nothing further has been received to date, the Clerk will check as to whether this was received.</p> <p><u>General Data Protection Regulation:</u> Costs from two organisations re provision of a Data Processing Officer service were discussed. The PC favoured the cheaper quotation from LCPAS. Cllr Alderton agreed to research the matter and advise further at the next meeting.</p> <p><u>Rest Centre Training:</u> Cllr Pope is booked on two training sessions; (9 May and 4 June).</p> <p><u>Emergency Plan:</u> Cllr Pope advised that, during the recent power cuts, she discovered that this Plan does not cite emergency contact details of UKPN and their notification service/procedure etc. She will ensure that this is updated.</p> <p><u>Defibrillator and Related Training:</u> The Parish Clerk advised that, although three different organisations had been contacted in this regard, only St John's Ambulance had responded offering a training session (of 1-2 hours' duration) for up to 40 volunteers.</p> <p><u>VETS:</u> This is dependent upon having sufficient trained volunteers (which it is hoped to do in conjunction with TCC). The Parish Clerk is to establish contact with Neil Higham, a resident who regularly checks the defibrillator. The Clerk is also with Jean Wheeler at TCC, the numbers/names of those wishing to be trained and then draw up a list of volunteers. (May/June was believed to be the preferred training time and the venue TCC.)</p> <p><u>Green Cleaning Rota:</u> Cllr Pope has prepared a draft rota for 4 teams (yet to be decided) and any requirement for additional volunteers. Details are to be posted on the website. This requirement will also be mentioned during the Spring Clean.</p>	<p>TR</p> <p>Clerk</p> <p>AA</p> <p>AP</p> <p>AP</p> <p>Clerk</p> <p>Clerk</p> <p>AP/GJ</p>

17/147	<p>HIGHWAYS</p> <p>Manor Farm Drive: Residents had had this drive power washed as had been considered necessary by Simon Ball of Highways (but no response has been received from him to recent emails). A <i>watching brief</i> re this situation is to be maintained.</p> <p>A14 Slipway: Cllr Jones is hoping to arrange a meeting with Highways before June.</p> <p>'Fieldside' Hedge, Cangles Lane: Cllr Clark reported that another Cangles Lane resident had complained about the height of this hedge and its impact in reducing visibility. Cllr Jones offered to speak again to the resident – particularly now that a brick wall has been erected to provide privacy.</p> <p>DEFRA Consultation: 'Crime & Poor Performance in the Waste Sector': During discussion, it was felt that most households know insufficient about the need to ensure that they have their waste removed by licensed contractors.</p>	<p>GJ</p> <p>GJ</p> <p>GJ</p> <p>GJ</p>
17/148	<p>PLANNING</p> <p>(i) Decision Notices: None</p> <p>(ii) Withdrawn Applications: None</p> <p>(iii) New Planning Applications:</p> <p>DC/18/00332 - Land Adjacent To Guerdon Cottage, Drinkstone Road: Erection of a detached dwelling and detached garage (following the expiry of a previously approved scheme under reference 1049/11) without compliance with condition 2 (Approved plans and documents) to vary plans of planning permission 0675/15 (Plot 2).</p> <p>DC/18/00336 - Land Adjacent To The Laurels, Tostock Road: Erection of a one and a half storey dwelling with integral garage without compliance with Condition 2 (Approved Plans) to enable changes to the site location plan, layout and elevations of planning permission 2237/16.</p> <p>DC/18/00479: March House, The Green: 1 new Dwelling</p> <p>Members discussed the above applications and agreed to support them.</p> <p>(iv) Enforcement Matters: None</p> <p>(v) Appeals: None</p> <p>(vii) Local Plan Consultation/Consideration of Possible Neighbourhood Plan: Cllr Pope reported that she had had a meeting last month with Sunila Osborne of Community Action Suffolk re Affordable Housing and Rural Exception Sites (i.e. certain land outside of the Built Up Area Boundary (BUAB) on which affordable housing may be built (for those individuals with some connection to the village). There is already in existence a completed affordable housing survey, which might prove useful if the Parish decides to proceed with a Neighbourhood Plan, although a NP survey would be wider ranging. Cllr Pope is to scan and circulate appropriate document(s). Community Action Suffolk would arrange preparation of the survey form and would be responsible for analysing the results in order to preserve anonymity of respondents. Mendlesham and Lavenham PCs have recently completed these surveys at a cost of £2k (+ VAT). (Funding should be available through 'Awards for All'). A decision will need to be made as to whether the PC moves forward with Affordable Housing and the Neighbourhood Plan together. Cllr Pope is to look first at availability of funding for the NP Survey. If a decision were made to commence work on both the Affordable Housing and Neighbourhood Plan in tandem, one would influence the other.</p>	<p>Clerk</p> <p>AP</p>
17/149	<p>COMMUNITY</p> <p>Proposed changes to free school transport: SCC's consultation had recently closed; results awaited.</p> <p>Litter Pick: Saturday 24 March at 10 a.m. by the bus shelter on the Green. It is hoped to use this opportunity, also, to clean the signs in the village.</p> <p>Web Site: Nothing specific to report.</p> <p>Community Speed Watch and Possible 30mph Speed Limit Extension: Ian Marshall reported that almost all last week's sessions were cancelled due to the bad weather. He advised that three new volunteers have joined CSW. The Police had advised that, in future, a team of 3 people (rather than 2) would be required to undertake CSW checks. Cllr Otton has kindly agreed to fund the £310 required to undertake a traffic survey, but if accepted, a further, in-depth, survey would be required to be done at a cost of approx. £1k. (It is not known whether Cllr Otton would be willing/able to fund such additional cost.) Ian Marshall stated his preference, as CSW Co-Ordinator, for a 30 mph restriction in the whole area from Thurston to Beyton. Cllr Jones suggested that he makes contact with Charlie Mitson at Highways' Rougham office in this regard.</p>	<p>GJ</p>
17/150	<p>CORRESPONDENCE: None</p>	

17/151	MATTERS OF REPORT ONLY: None	
17/152	MATTERS FOR CONSIDERATION AT NEXT MEETING: Green clean up rota. Review of Standing Orders, Financial Regulations, Internal Control, Risk Assessment, Asset Register and Insurance Cover, General Data Protection Regulations.	
17/153	DATE OF THE NEXT MEETING: Monday 9 April 2018	
	The Meeting closed at 2130 hours	

Approved at the PC Meeting held on 9 April 2018