

# BEYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 3 September 2018

**PRESENT:** G Jones (Chair), A Alderton, J Clark, M Orsler, A Pope and T Ridyard

**IN ATTENDANCE:** Co Cllr P Otton, Dist Cllr D Haley, two members of the public and Mr D Barker of Evolution Town Planning Ltd

18/051	<b>APOLOGIES NOTED:</b> None	
18/052	<b>DECLARATIONS OF INTEREST:</b> None	
18/053	<b>COUNTY COUNCILLOR'S REPORT:</b> Co Cllr Otton ran through the main points of her report including an update on the issue of School Transport and a major review of Suffolk Highways. On the subject of Stonemeade, Cllr Otton felt that there had been a major lack of communication by them and with regard to the inspection. SCC has worked with similar organisations in the past, but has had nothing to do with planning and building regulations. Suffolk's recycling performance had dropped over the last four years from 51% to just 47% in 2017. Cllr Hicks has promised that 98% of all premises will have Superfast Broadband by 2020. Three thousand new premises are to be connected. Please see Cllr Otton's full report attached.	
18/054	<b>DISTRICT COUNCILLOR'S REPORT:</b> Dist Cllr Haley recommended that Members should download and read the National Planning Policy Framework. Cllr Haley mentioned that he had sent an email describing how the consultation process works. (Post Meeting, the Parish Clerk could not locate same and has enquired further with Cllr Haley.) Cllr Haley also recommended studying the Annual Monitoring Report on MSDC's website. The new Draft Local Plan will be available to view towards the end of 2018. The Local Boundary changes (re changes to Wards and number of Councillors) has now been finalised. Beyton remains within the Thurston Ward. The overall number of Councillors has been reduced from 30 to 24. Cllr Haley again recommended that Members regularly access the MSDC website in order to keep abreast of changes such as Local Development Scheme, Committee Structure etc, etc.	
18/055	<b>PUBLIC FORUM:</b> Mr David Barker of Evolution Town Planning Ltd had been invited to advise Members of his organisation's proposals for the development of the Old Nursery site on Tostock Road. Mr Barker stated that a development of around 10 homes (comprising 2, 3 and 4 bed houses) was being considered. He wondered what ideas the PC might wish to see included. He was advised that Tostock Road is considered the worst entry road in terms of speeding vehicles (up to 50 mph in this 30 mph zone). Evolution is hoping to put this site forward for the Local Plan if agreed with Development Control. It was confirmed that it was unlikely that any Affordable Housing would be considered for such a small site. Cllr Jones requested that sufficient parking spaces be provided to deter on street parking. Mr Barker suggested that it might be possible for traffic control signs/"gates" to be provided as a means of slowing vehicles. It was agreed that the Parish Clerk would contact Mr Ian Marshall, as Co-Ordinator of the Community Speed Watch team, so that he may provide salient speed details to Mr Barker. It was mentioned that the 30 mph speed limit zone had been requested to be extended towards Thurston. Mr Barker felt that that should be acceptable, as the road in question is straight and therefore likely to be approved by the Police.	

<b>18/056</b>	<b>APPROVAL OF MINUTES:</b> The minutes of the meeting held on 2 July were signed. The minutes of the 8 August (re Stonemeade) were approved and are to be sent to the Chairman for signing.	Clerk
<b>18/057</b>	<b>MATTERS ARISING:</b> None	
<b>18/058</b>	<p><b>FINANCE</b></p> <p>Receipts: £15.00 from Parishioner re purchase of 3 x Beyton Map  Bank Account Balances: 31.7.18: Current: £11,055.78, Deposit: £100.18:  Total: £11,155.96.</p> <p>Bank Reconciliation: The bank reconciliations to 31.5.18 and 31.7.18 had been circulated; these will be approved/signed at the October meeting.</p> <p>2018/19 Spreadsheet was circulated.</p> <p>New Bank Mandate (removing Cllr Lockhart-White and appointing Cllr Alderton as a signatory) had been enacted.</p> <p>2017/18 Audit Report: This had been circulated by email with updates.</p> <p>Cllr Jones requested an analysis showing expenditure to budget for the YTD (which had previously been done regularly by him) be provided for the next meeting. Post Meeting, the Clerk advised that this may not be possible for the next meeting.</p> <p>2017/18 Accounts: As had been approved by Members, an Exemption Certificate had been submitted to PKF Littlejohn LLP (along with supporting documentation, as recommended by SALC, for the company's first year as auditors). An email had acknowledged the situation and confirmed that contact would be established in the case of any queries. Cllr Jones asked that the Parish Clerk contact PKF again before the next meeting to confirm whether or not the accounts have been approved.</p> <p><u>Payments</u></p> <p>A New Creation: Inv No 1819: Culvert clearance, strimming, trailer hire &amp; collection, excavation work, removal of Prunus: £147.00 (101200)</p> <p>TC Forestry &amp; Fencing: Invoice No 115: Cutting of Green (1), Footpaths (1) and Strimming Posts in June: £278.50 (101201)</p> <p>Cllr G Jones: Printing Inks: £55.78 (101202)</p> <p>The above were approved for payment.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>18/059</b>	<p><b>ADMINISTRATION</b></p> <p><u>Councillor Vacancy:</u> Permission for co-option granted; no applications received to date.</p> <p><u>GDPR:</u> The Parish Clerk had circulated the following as possible documents for inclusion on website: Privacy Notice, Data Protection Policies and Procedures and Data Records Retention Policy. These were approved for use; customised documents are to be prepared. The required changes to the Clerk's PC (as already notified) were also approved.</p> <p><u>Village Green Lease:</u> Cllr Ridyard advised that a response is still awaited from the solicitor of the Ladies of the Manor. A further reminder is to be given.</p> <p><u>Removal of Tree Stump on Green:</u> This had been done.</p> <p><u>Footbridge over Stream on Green:</u> One quote had so far been received for the repair. Some discussion followed as to whether this should be accepted in the light of the perceived urgency, but it was felt the situation would permit the obtaining of another two quotes for circulation and decision within the next week. A further bench also requires repair.</p> <p><u>Telephone Kiosk Adoption and Transfer:</u> One of the two forms signed by the PC had been returned, countersigned, for filing.</p> <p><u>Battle's Over – A Nation's Tribute – 11 November 2018:</u> Mr Rollett advised of progress to date. It was confirmed that this bonfire would be the last to take place in its current location and this year would replace the usual 5 November Bonfire and Fireworks Display. Mr Rollett added that he is also likely to step down from this role. It is hoped to find a surviving relative of one of the villagers, who died in the conflict, to light the bonfire. Mr Rollett is also to email the PC regarding the other elements of the evening (e.g. music; Last Post etc, etc). A financial contribution towards costs was also sought and approved (amount to be agreed). The proceeds of a collection during the evening is to be donated to a related charity.</p>	<p>Clerk</p> <p>TR</p> <p>Clerk/ GJ</p> <p>Clerk</p> <p>AR</p>

