

BEYTON PARISH COUNCIL

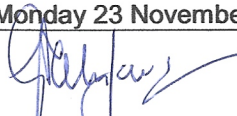
Minutes of the Virtual Parish Council Meeting held on Monday 5 October 2020

PRESENT: Cllrs G Jones (Chair), A Alderton, J Clark and A Newberry

IN ATTENDANCE: Co Cllr P Otton, Dist Cllrs H Richardson and W Turner and Parish Clerk,

20/034	APOLOGIES: Cllr Orsler	
20/035	DECLARATIONS OF INTEREST: None	
20/036	COUNTY COUNCILLOR'S REPORT: Cllr Otton's report had been circulated and is on the website. Cllr Otton mentioned her objection to the new Sizewell plant's likely use of the A14 and the railway. Boundary Review: SCC still prefers to keep Councillor numbers to 75. Highways England (HE) is to provide a telephone number for the sole use of SCC. HE has the contact details for all Parish Clerks.	
20/037	DISTRICT COUNCILLORS' REPORTS: The reports of Dist Cllrs H Richardson and W Turner are on the website.	
20/038	DECLARATIONS OF INTEREST: None	
20/039	PUBLIC FORUM: There were no members of the public present.	
20/040	MINUTES OF PC MEETING HELD ON 7 SEPTEMBER 2020: These were approved and signed.	
20/041	MATTERS ARISING (Issues not covered by agenda): None	
20/042	<p>FINANCE Bank Account Balances as at 28.8.20: Community: £31,113.60, Deposit: £100.55: Total: £31,214.15 Receipts: None Bank Reconciliations: Reconciliations to 31.8.20 had been provided to, and approved by, Cllr Alderton. CIL Report for Y/E March 2020 had been submitted to MSDC. <u>Payments:</u> The following were ratified: Chq 101258 dated 9.9.20: Beyton & Hessett PCC: Contribution to cost of Vestry Disabled WC: £500 (paid from CIL funds after confirmation received from MSDC). Chq. 101259 dated 9.9.20: Mr G Jones: Expenses: £281.81 <u>New Payments</u> Hessett & Beyton Village Hall: Hire on 17.9.20: £10.00 (Chq 101260) Clerk's Salary: 1 Jul-30 Sep: £628.85+Stamps(£37.68)+Paper(3.50)=£670.83 (101261) HMRC: PAYE 1 Jul-30 Sep: £143.60 (101262)</p> <p>Members agreed that a regular monthly finance report should be introduced with effect from 1 October.</p> <p>It was further agreed that the AGAR documentation for the year would be displayed on the website together with PKF Littlejohn's Review Completion Notice – by end November latest. Internal Audit Review: A corrective action notice is to be drawn up for approval by Cllr Alderton and provided to Members.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	CIL (Community Infrastructure Levy): Sum carried over from 2018/19: £55.89. Confirmation received from MSDC that £500 of the PC's CIL funding may be used towards provision of a disabled toilet facility. It was agreed that road repairs could be paid from CIL funds.	
20/043	ADMINISTRATION Financial Regulations 2019. It was agreed that this latest version of the Financial Regulations should be adopted. Cllr Alderton has accordingly relinquished her role as a bank signatory. Village Green Lease: Nothing further heard from the Ladies of the Manor. Consultation re Planning White Paper: Cllr Jones, on behalf of the PC, had responded to SALC, as it planned to provide a joint response to this consultation, on behalf of all Members.	
20/044	HIGHWAYS Flood Prevention Work: Co Cllr Otton has been advised that this work is to commence this year (and completed by the year end). Cllr Jones thanked Cllr Otton for all her work in this connection. Cllr Jones is to meet the responsible Engineer and ANO to discuss related issues. In order to avoid similar situations in the future, Cllr Jones has requested SSC Highways to ensure that all responsible parties (i.e. landowners re their riparian responsibilities) enter into an ongoing legal commitment. Cllr Jones has received and approved plans of the proposed works Cangles Lane: Cllr Clark advised that the activity he had witnessed here was not related to possible flooding measures, as he had thought, but to work required to the verge/ditches. Quiet Lane (Cangles Lane): The aforementioned lane had been suggested as being nominated as a 'quiet lane'. However, it has recently 'appeared' on GPS systems which, it was felt, would jeopardise that status. Cllr Clark is to establish contact with the Quiet Lanes Group to ensure that its proposed 'quiet lane' status is preserved by having it removed from GPS software.	GJ JC
20/045	PLANNING (i) Decision Notices: None (ii) Withdrawn Applications: None (iii) New Planning Applications: DC/20/03969: The Old Rectory, Church Road: Tree Works DC20/03687: Fieldgate, Church Road: Tree Works Both the above applications were discussed and it was agreed to support them. (iv) Enforcement Matters: None (v) Appeals: None (vi) Other Planning Matters Neighbourhood Plan/Housing Needs Survey: A final draft of the NP has been written. An overview is currently being written. Messrs AECOM have dealt with the site opposite The Bear, and their response re the site on Bury Road is awaited.	Clerk GJ
20/046	COMMUNITY Litter Pick: The Litter Pick is to be held on Saturday 24 October. BVN: With the current dearth of information, it was agreed to focus on presenting material for the Christmas edition.	GJ GJ
20/047	CORRESPONDENCE: It was agreed to remove this item along with 'Any Matters of Report' anything received in future would be reported under its appropriate heading.	Clerk
20/048	MATTERS OF REPORT ONLY: Nothing to report.	
20/049	MATTERS FOR CONSIDERATION AT NEXT MEETING Review/Approve: Risk Assessment (including Internal Control) and Register of Assets	
20/050	The meeting closed at 2030 hours. DATE OF THE NEXT VIRTUAL MEETING: Monday 23 November – using Zoom	

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