

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones
Clerk: Tina Newell
25 Shakespeare Road, Stowmarket,
Suffolk IP14 1TU.

email:parishclerk@beyton-suffolk.gov.uk
telephone: 07767 163706

Council members: You are hereby summoned to attend an ordinary meeting of the Parish Council on **Tuesday 27th April 2021 at 7.30pm** remotely using Zoom, to consider the items set out below.

Members of the Press and Public: You are hereby notified of the meeting to which you are invited to attend.

To join this meeting either: telephone 0208 080 6592 or click on the following link

<https://zoom.us/j/99282986966?pwd=NENtQzVyZnp1Y2x5K2F3UUZEREdkdz09>

entering the ID and passcode when prompted: ID: 992 8298 6966 passcode: BeyPCApril.

AGENDA

1.	Apologies for absence: To receive and note or accept.	7.30
2.	Declarations of Interest and Dispensation considerations: a. Members are reminded of <i>their</i> responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct. b. To consider requests for dispensation.	7.35
3.	Minutes of previous meeting: To consider, approve and sign the minutes of the Parish Council meetings held on March 1 st 2021 and April 6 th 2021	7.40
4.	Public Forum: a. To receive a report from District Councillor's Wendy Turner and Harry Richardson. b. To receive a report from County Councillor Penny Otton. c. To receive comments or questions from members of the public in attendance.	7.50
5.	Planning: a. To consider and agree a response to Mid Suffolk District Council on planning applications relating to Beyton: I. <u>DC/21/01539</u> Householder application erection of a single storey front extension Old Flinthaven, Church Road, Beyton IP30 9AA. II. <u>DC/21/01082</u> Householder application erection of extension to car port to accommodate an extra vehicle bay for use as a garage Little Court, The Green, Beyton, IP30 9AD.	8.05
6.	Finance (supporting papers appended): a. To approve the finance report for the year ended 31 March 2021 including bank reconciliations, financial reserves, assets and CIL. b. To reconsider the budget allocation for the current year (2021/22). c. To consider purchasing a laptop computer for use by the Clerk.	8.15

7.	Governance: <ol style="list-style-type: none"> To receive the Internal Audit report for year ended 31 March 2021. To agree the Annual Governance Statement (section one of the AGAR: Annual Governance Accountability Return). To delegate authority to the Clerk to sign section one of the AGAR outside of the meeting. To receive and confirm the Accounting Statements for 2020/21 as transposed on section two of the AGAR. To agree the dates for public inspection of the accounts from June 14th 2021 up to and including July 23rd 2021. To consider and agree adopting the Policy and Procedure for Co-option to the Parish Council. 	8.30
8.	Any other Council business for information, to be noted or for inclusion in a future agenda:	8.40
9.	Date of the next meeting: To note the next meeting is the annual meeting of the Parish Council on Tuesday 4 May 2021 from 8pm following the Annual Parish Council which starts at 7pm on Zoom.	8.45
10.	To resolve to exclude temporarily the Public and Press under the Public Bodies Admission to Meetings Act 1960 due to the confidential nature of the business to be discussed: staffing matters.	8.50
11.	Staffing matters: to discuss the position of Parish Clerk.	8.52
12.	To close the Meeting.	9.00

Published and posted

22nd April 2021

Tina Newell

Tina Newell; Acting Clerk and RFO to the Parish Council