

BEYTON PARISH COUNCIL

Chairman: Graham Jones
6 Rectory Gardens
Beyton

email: parishclerk@beyton.suffolk.gov.uk

Minutes of the Parish Council Meeting held on Tuesday 6 April 2021 held remotely via Zoom

Councillors Present by video: Cllrs G Jones (GJ) (Chairman), A Newberry (AN) (Vice-Chair), \ A Alderton (AA), J Clark (JC), P Orsler (MO)

In Attendance by video: Tina Newell.

- 060421/01 The Chairman informed all present the meeting may be recorded/filmed/photographed or broadcast when the public and press are not lawfully excluded.
- 060421/02 Apologies for absence: None received
- 060421/03 Declarations of Interest and Dispensations considered: None to be considered. Public Forum
- 060421/04 No members of the public were present.
Annual Meetings:
- 060421/05 The emergency legislation brought in last year allowing Councils to meet remotely has not been extended beyond 6th May 2021; the Council must hold the Annual Parish Council meeting any day in May and the Annual Parish meeting between 1 March and 1 June. If Cllrs wish to hold the meeting remotely it has to take place on Tuesday 4 May 2021 however if they wish to hold a face-to-face meeting it can be any day in May.
- 060421/06 All Councillors agreed to hold the Annual Parish meeting on Tuesday 4 May 2021 at 7pm followed by the Annual Parish Council meeting at 8pm.
- 060421/07 Any other business for information to be noted or for inclusion in a future agenda: year-end finances and internal audit.
- 060421/08 Councillors noted Tuesday 27th April 2021 as the date of the next scheduled meeting commencing at 7.30pm by Zoom.
- 060421/09 To resolve to exclude temporarily the Press and Public under the Public Bodies Admission to Meetings Act 1960 due to the confidential nature of the business to be discussed: All members resolved to exclude the Press and Public.
- 060421/10 All Councillors noted the resignation of the Clerk.

Signed: Graham Jones

Date: 27 04 2021

- 060421/11 Cllr PO will make arrangements to collect all Council property from the outgoing Clerk at a time suitable to the outgoing Clerk.
- 060421/12 It was agreed by all Councillors to appoint Tina Newell as the Locum Clerk until such time a suitable permanent replacement has been found, and agreed to the Statement of Employment Particulars as presented.
- 060421/13 All Councillors approved the vacancy notice and agreed to advertise the position of Clerk with SALC and on the website with a closing date of 30 April 2021.
- 060421/14 Chairman closed the meeting at 8.54pm