


BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

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Minutes of the Parish Council meeting held on Tuesday 15 February 2022

In The Vestry of All Saints Church, Beyton

Councillors Present: Graham Jones (Chairman) (GJ), Anne Alderton (Vice Chairman) (AA), John Clark (JC), Helena Harris (HH), Jamie Micklejohn (JM) Peggy Orsler (PO) and Jonathan Wilson (JW).

Others in attendance: Tina Newell (Clerk), Penny Otton (PO) and five members of the public.

150222/01 **Apologies for absence:** All Councillors present.

150222/02 District Council Harry Richardson offered apologies for absence.

150222/03 **Declarations of Interest:** None received.

150222/04 **To consider requests for dispensation:** None received.

150222/05 **Minutes of previous meeting:** All Councillors confirmed receipt of the draft minutes for the meeting held on 11 January 2022 prior to the meeting. HH proposed to accept these minutes as a true reflection of the decisions made; with all Councillors in favour GJ signed these minutes (ref 110122/01 to 010122/54).

Public Forum:

150222/06 PO presented her report confirming Suffolk County Council are meeting on Thursday to consider and agree a budget with a proposed increase of 1.99% and a further 1% increase specifically to help fund adult social care; Highways England have planned various works between junctions 44 and 49 on the A14 starting from 14th February 2022 – official diversions will be in place from 8pm to 6am daily. PO's full report is appended in full to these minutes.

150222/07 With no questions PO left the meeting.

150222/08 HR's report was sent to all Councillors prior to the meeting with no questions; the full report is appended to these minutes.

150222/09 A member of the public asked if the wording on the blackboard at the bus Shelter could be amended as it is causing some residents confusion. Council agreed to look at the wording and amend as appropriate.

Planning: Councillors considered the following planning applications:

150222/10 DC/22/00229 Application for listed building consent – removal of modern paint layers from internal walls and ceiling timber beams using a non- alkaline chemical poultice.

Location: Corner Cottage, The Green, Beyton IP30 9AD

After a brief discussion all Councillors agreed this would not alter the form or construction of the building and resolved to offer their **SUPPORT**.

150222/11 DC/22/00175

Householder application – erection of 2 source heat pumps (replacing oil-fired boiler)

Location: Brook Farm, Drinkstone Road, Beyton IP30 9AQ

All Councillors agreed heat source pumps are one of the lowest carbon form of heating available and agree to **SUPPORT**.

150222/12 DC/22/00563

Application under S73 for removal or variation of condition following grant of Planning Permission 0369/89/OL dated 9th October 1989 (Erection of agricultural workers dwelling for partner in nursery business) for non-compliance with and removal of Condition 3 – to allow the removal of agricultural tie to property,

Location: Hawthorns, Tostock Road, Beyton IP30 9AG.

Councillors noted that since the restriction was applied to this property 33 years ago, nine dwellings have been built to the rear of the site making the site of the dwelling one which is suitable for residential development without such a restriction. The property would need to be marketed for an agreed period of time, at least 6 months if not longer, making it clear that the dwelling is only available to those who would meet the requirements of the tie. After consideration all Councillors resolved to **SUPPORT** this application.

Councillors noted the following determinations made by MSDC since the last Parish Council meeting:

150222/13 DC/21/06269 Crossfield, Church Road, Beyton IP30 9AL

MSDC: GRANTED BPC: Supported

150222/14 DC/22/06214 Red Brick, Church Road, Beyton IP30 9AL

MSDC: GRANTED BPC: Supported

- 150222/15 Councillors noted Highways are unhappy with the access to the site on Land on the South Side of Bury Road, Beyton DC/21/04987; MSDC are waiting for new drawings after which a further consultation will take place. The S106 agreement to accompany the application remains with MSDC legal.
- 150222/16 Councillors heard whilst there is no update on the receipt of the outstanding CIL liability relating to DC/19/00782 Land adjacent Guerdon Cottage, Drinkstone Road, Beyton talks have been taking place with the CIL, Planning and Shared Legal teams at MSDC to confirm the outstanding liability; it was hoped an update would be available for this evenings meeting however that was not to be so. All Councillors agreed this matter has been ongoing for some months and asked TN to escalate this to the appropriate member at MSDC.

Finance:

- 150222/17 All Councillors confirmed receipt of the finance report for the period ended 31 January 2022 prior to the meeting. Councillor AA, as a non-signatory, confirmed the bank reconciliations as presented agreed to the bank statements with available cash of £32,804.19 noting two payments from January totalling £687.84 presented after 31st January 2022.
- 150222/18 All Councillors confirmed receipt of the budget to actual payments and receipts report prior to the meeting noting payments of £16,901.97 and receipts of £21,927.23; all Councillors noted £2k was recovered from SCC against £3k paid for ditch clearing.
- 150222/19 All Councillors noted the general reserve is currently 50% of the precept.
- 150222/20 All Councillors noted there were no receipts to report since the last meeting. All Councillors resolved to approve the following gross payments and agreed to make payment by cheque confirming a full schedule, supported by invoices and receipts, had been received prior to the meeting.

	Payee	Details	£
150222/21	Tina Newell	Salary and reimbursements	560.22
150222/22	HMRC	Clerk's PAYE and NIC	114.20
150222/23	Places4People	Neighbourhood Plan	1440.00
150222/24	A New Creation	Cutting near village stream	160.00

- 150222/25 Councillors noted the bank mandate has been completed by GJ, HH and TN. Three telephone calls have been made to Barclays by TN to confirm the position of the mandate however at the time of the meeting no calls have been returned. TN will continue to make contact with Barclays.
- 150222/26 Councillors received two quotations for the cutting of the grass for 2022/23 season. After consideration all Councillors resolved to offer the contract to the current contractor T C Forestry & Fencing confirming they offer a very good service and cheaper.
- 150222/27 **To consider quotation for the necessary repairs on the village green:** It was agreed to defer this item in light of the current insurance concerns.
- 150222/28 All Councillors noted the Precept request has been received and confirmed by MSDC. The Precept will be paid in two instalments: April and September 2022.
- 150222/29 Councillors received a summary of the planned celebrations for The Queens Platinum Jubilee from Beyton Village Association. It was agreed the BVA should ask permission to hold the celebrations with the land owners and confirming they have their own insurance cover. All Councillors agreed to donate £1k towards the celebration and resolved for the BVA to liaise with TN to manage this.
- Governance**
- 150222/30 Councillors agreed to defer consideration of the Councils insurance relating to the village green until later in the meeting.
- 150222/31 Councillors received a review of the Internal Controls as prepared by HH and resolved to accept the review with no questions.
- 150222/32 All Councillors agreed with the proposed audit plan and resolved to adopt it with no amendments.
- 150222/33 All Councillors considered the Clerks recommendation to appoint Trevor Brown as the Internal Auditor for the 2022 year end. After a brief discussion all Councillors resolved to appoint Trevor Brown on the fee scales as received plus travel expenses.
- 150222/34 All Councillors resolved for the Clerk to send a formal letter of appointment to Trevor Brown enclosing the terms and conditions of the Audit.
After consideration all Councillors resolved to adopt the following policies noting these now complete the policies required for Data Protection:
- 150222/35 Bring your own device

- 150222/36 Data Breach
- 150222/37 Data Security
- Correspondence:**
- 150222/38 **Spring Clean:** Councillors agreed to continue with the village Spring Clean on 26th March 2022 and asked for the insurance position of volunteers to be confirmed.
- 150222/39 **Beyton Sixth Form:** Councillors considered an invitation from Beyton Sixth Form to attend an open day on 2 March 2022 to present volunteering opportunities within the Parish to students. After much discussion it was agreed for GJ and TN to attend the open day with representatives or presentations from Beyton Environmental Group (BEG), Beyton Speedwatch and Beyton Village Association (BVA).
- 150222/40 **Reclaim the Rain:** Councillors resolved to defer this item to later in the meeting.
- 150222/41 **Traffic noise:** An email has been received from a resident concerning the noise of lorries on Tostock Road; all Councillors agreed to request an on site meeting with Highways.
- Committees and representatives:**
- 150222/42 **Flooding:** Councillors noted a local landowner has carried out some ditch clearing on private land along Drinkstone Road; the same landowner has offered to help the Parish Council with other works required in the Parish. It was agreed for GJ, JC and JM to meet with the landowner to consider such works.
- 150222/43 JM proposed to pursue Reclaim the Rain with all in favour.
- 150222/44 **Play equipment:** Councillors received a report on the play equipment following a comprehensive visual inspection by HH and TN earlier in the day; it was noted HH has been completing visual inspections regularly. It was agreed that all Councillors, who are able, will meet at the village green on Saturday 26 February 2022 from 10am to clean the play equipment of moss and algae and carry out any other work as they are able to.
- 150222/45 **Neighbourhood Watch:** It was agreed to defer this item to the April meeting.
- 150222/46 **Social Media:** It was agreed to defer this item to the next meeting noting TN puts some Parish Council information on the village Facebook page.
- 150222/47 **Staffing committee:** Councillors noted MSDC have offered a grant for a Parish Warden for three hours a week from 1st April 2022 and agreed for the Committee to consider a job description and advert before the next scheduled meeting.

- 150222/48 **Village Green:** All Councillors agreed to ask the landowners to insure the village green offering a full reimbursement of the cost from the Parish Council.
- 150222/49 All Councillors noted the landowners are consistent in not willing to enter into a new lease and there is no confirmation of a rolling lease; funding of £14,590.23, to be spent on open space, sport and recreation, has been secured from MSDC on the condition it is spent before the end of the calendar year; SALC confirmed the Parish Council have the power to acquire land including to pay all legal fees, both sellers and buyers, and could purchase the land without formal consultation as the purchase price is relatively small and the Council have adequate funds (it would be different if it were a major investment, or if the Council needed to borrow money to make the purchase, in which case there would need to be formal public consultation). Following a lengthy discussion all Councillors answered in the affirmative to hold a Village Green Open Day on 26 March 2022 allowing all residents the opportunity to view the information the Parish Council have relating to the village green whilst being able to ask questions and express opinions noting the situation has changed and the decision must be escalated.
- 150222/50 Following the open day it was agreed to hold an extra ordinary meeting on Tuesday 12 April 2022 with one agenda item 'to consider purchasing the village green'. JW proposed for the Parish Council to make the decision to buy or not to buy the green. Councillors GJ, PO, AA, HH and JC supported the proposal. JM thought a vote should be organised for the village but did not wish to make a counter proposal. With six votes in favour it was agreed the Parish Council would make the decision to buy, or not buy the village green.
- 150222/51 Members of the public present when asked, agreed with the Councils plans.
- 150222/52 **To receive updates from village groups:** All Councillors agreed to defer this agenda item in its entirety to the next meeting.
- 150222/53 **Annual Meetings:** All Councillors agreed to hold the Annual Parish meeting on 10 May 2022 at 6.30pm followed by the Annual Parish Council meeting at 7.30pm. serving refreshments in between the two meetings.
- 150222/54 **Any other matters for information, to be noted, or for inclusion on a future agenda:** Councillors noted the Clerk is on holiday for the week commencing 21 February 2022.

- 150222/55 All Councillors noted the date of the next scheduled meeting as 15 March 2022 at 7.30pm.
- 150222/56 The Chairman thanked everyone for attending and closed the meeting at 9.53pm.