



## BEYTON PARISH COUNCIL

**Chairman:** Councillor Graham Jones

Clerk: Tina Newell

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**Councillors:** You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Tuesday 11<sup>th</sup> January 2022 at 7.30pm** to be held in Beyton Church Vestry to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

Note: Please respect all attendees and observe social distancing where possible. Following the Government updated advice concerning COVID rates, attendees are requested to wear a face mask inside the building at all times unless addressing the meeting.

*This meeting will be recorded and anyone speaking at the meeting will have deemed too given consent to being recorded.*

### **AGENDA**

1	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to apologies for absence.</li></ul>
2	<b>To receive and consider applications for the post of Parish Councillor.</b>
3	<b>Declarations of Interest and Dispensation considerations:</b> <ul style="list-style-type: none"><li>a. To receive any Councillors' Interests in subsequent agenda items in accordance with the Councils Code of Conduct.</li><li>b. To receive and consider any requests for dispensations.</li></ul>
4	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 9 November 2021 as a true record of the business conducted.
5	<b>Public Forum: (this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive reports from the District and County Councillors.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
6	<b>Planning:</b> <ul style="list-style-type: none"><li>a. Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Beyton:</li></ul>

	<p>i. DC/21/06269</p> <p>Householder application – Demolition of conservatory, Erection of single and two storey side and rear extensions to dwelling house. External insulation and render finish applied to dwelling. Replacement windows and doors. Amendments to bay window arrangement. Insertion of rooflights. Installation air source heat pump. Installation of photovoltaic panels to dwelling roof. Conversion of garage to annex comprising roof extension, cladding and fenestration changes. Erection of 3 bay cart lodge with room in roof over. Removal of trees and associated landscaping.</p> <p><b>Location:</b> Crossfield, Church Road, Beyton, Suffolk IP30 9AL</p> <p>ii. DC/21/06214</p> <p>Householder application Erection of single storey side extension (following demolition of existing) Erection of 1.5 storey front extension. Erection of cart lodge and alterations to external materials, fenestration, installation of new openings and construction of photovoltaic panels. Erection of out building.</p> <p><b>Location:</b> Red Brick, Church Road, Beyton IP30 9AL</p> <p>b. To note there have been no determinations made by MSDC, since the last meeting.</p> <p>c. To receive an update on planning application DC/21/04987 Land on the South Side of Bury Road, Beyton.</p> <p>d. To receive an update on outstanding CIL liability relating to DC/19/00782 Land adjacent Guerdon Cottage, Drinkstone Road, Beyton.</p>
7	<p><b>Finance</b> (all supporting papers appended):</p> <p>a. To approve the finance reports for the period ended 31 December 2021:</p> <ul style="list-style-type: none"> <li>i. Bank reconciliations</li> <li>ii. Budget to actual payment and receipts</li> <li>iii. Reserves</li> </ul> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments to be made.</p>

	<ul style="list-style-type: none"> <li>d. To receive an update on the bank mandate.</li> <li>e. To consider purchasing a Solid-State Drive (SSD) for backing up Council data at a cost of approx. £95 plus VAT.</li> <li>f. To consider a request from Beyton Environmental Group to purchase trees at an approximate cost of £66.00 plus VAT.</li> <li>g. To consider and agree a budget for the financial year 2022/23.</li> <li>h. To consider and set the precept for the financial year 2022/23</li> <li>i. To delegate authority to the Clerk to complete the direction to Mid Suffolk District Council to make the Precept payments in two instalments.</li> <li>j. To consider an invitation to purchase the Village Green and ancillary land.</li> <li>k. To consider the employment of a Parish Caretaker.</li> </ul>
8	<b>Governance:</b> <ul style="list-style-type: none"> <li>a. To receive a review of the Councils Internal Controls.</li> </ul>
9	<b>Correspondence: to receive and note correspondence previously circulated and agree any action (details appended):</b> <ul style="list-style-type: none"> <li>a. Reclaim the Rain: to receive and consider a joint project with Suffolk and Norfolk County Councils to promote a joint approach to holistic water management.</li> <li>b. SCC Lorry Route Review: To note a response was given.</li> <li>c. Broadband Speed: To consider improvements to the broadband speed in the Parish.</li> </ul>
10	<b>To receive reports and consider action required from the Working Parties and representatives:</b> <ul style="list-style-type: none"> <li>a. Flooding; to receive an update on the culvert under the A14</li> <li>b. Play Equipment: to receive a condition report.</li> </ul>
11	<b>To receive updates from Village Groups:</b> <ul style="list-style-type: none"> <li>a. Community Speedwatch.</li> <li>b. Beyton Village Association (BVA).</li> <li>c. Beyton Environmental Group (BEG).</li> <li>d. Neighbourhood Plan.</li> </ul>

12	Any other matters for information, to be noted, or for inclusion on a future agenda: Neighbourhood watch, social media.
13	<b>To note the date of next meeting:</b> All present are asked to note the scheduled date of the next full Council is 15 <sup>th</sup> February at 7.30pm.
14	<b>To resolve to exclude temporarily the Public and Press from a closed meeting</b> pursuant to Standing Order 3d and Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning the annual appraisal and salary review of the Clerk.
15	To receive and consider recommendations from the Staffing Committee further to the Clerks annual appraisal.
16	Chairman to close the meeting.

*Tina Newell*

Tina Newell Clerk to Beyton Parish Council  
5 January 2022