



BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones
Clerk: Tina Newell
25 Shakespeare Road, Stowmarket,
Suffolk IP14 1TU.

 parishclerk@beyton.suffolk.gov.uk
 07767 163706

Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Tuesday 13th July 2021 at 7.30pm in Rougham Sports Hall** to consider the items set out below.

Due to Coronavirus restrictions, there is a limit on the number of press and public who can attend in person. If you are unable to attend but wish to make a comment, please inform the Parish Clerk before 2pm on the day of the meeting.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDA

1. **Apologies for absence:** to receive and note or accept.
2. **Declarations of Interest and Dispensation considerations:**
 - a) Members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Council's Code of Conduct.
 - b) Council will consider dispensation requests.
3. **Minutes of previous meeting:** To consider, approve and sign the minutes of the Parish Council meeting held on 15 June 2021.
4. **Matters of report:** To review the matters arising from previous meetings and agree any further action.
5. **Public Forum** (this section at the Chairman's discretion may last up to 15 minutes):
 - c) To receive reports from the District Councillor's.
 - d) To receive a report from the County Councillor.
 - e) To receive comments or questions on matters of interest from members of the public.

6. Planning:

- a) To consider and agree Council comments on applications made to the Local Planning Authority (MSDC): none to consider.
- b) To note planning applications determined by MSDC: none to note.
- c) To receive an update on outstanding CIL liability (DC/19/00782 Land adjacent Guerdon Cottage, Drinkstone Road, Beyton).

7. Finance (all supporting papers appended):

- a) To approve the finance report for the period ended 1 July 2021 including bank reconciliations and budget to actual payments and receipts.
- b) To consider and approve payments (full schedule and invoices appended)
- c) To receive an update on the agreed changes to the bank mandate.
- d) To note payroll is now being processed by the Clerk.
- e) To agree to cancel the monthly Zoom subscription (£11.99 plus VAT per month).
- f) To consider action required for 2020/21 VAT return.

8. Governance:

- a) To appoint two members to carry out a review of the Internal Controls and agree to review these twice annually.
- b) To receive an update on Councillor's official Parish Council email address.
- c) To consider a response to the Review of Parliamentary Constituencies (report appended. Please also see online at <https://boundarycommissionforengland.independent.gov.uk/2023-review/eastern/>).

9. Working parties: To receive reports and consider action required from the following working parties:

- a) Flooding: to include an update on Drinkstone Road, Tostock Road.
- b) Play Equipment: To receive the play equipment inspection report.

10. Village Green:

- a) To review the grass cutting schedule considering wildlife areas (JM).
- b) To receive an update on the lease (GJ) and consider fencing on the registered village green.

- c) To consider and agree a contractor to carry out the annual play inspection.
 - d) To consider action required to prevent vehicles parking irresponsibly near the defibrillator blocking access.
 - e) To consider assisting Suffolk County Council with the installation of new plaques onto roadside Rights of Way fingerposts (email appended)
11. **To receive an update on the Automatic Number Plate Recognition (ANPR) trial.**
12. **Beyton Village News (BVN):** To note a publication schedule.
13. **The Queens Platinum Jubilee Celebration:** To consider a Parish celebration.
14. **Any other matters for information, to be noted, or for inclusion on a future agenda:**
risk assessments.
15. **To note the date and venue for the next meeting:** Tuesday 14 September 2021, venue to be confirmed.
16. **Staffing matters:**
- a) To receive the Clerks reluctant resignation.
 - b) To consider and agree the appointment of a replacement permanent Clerk.
 - c) To receive an update on the retrieval of Parish Council paperwork.
17. **To close the meeting**

Tina Newell

8 July 2021

Tina Newell

Clerk to Beyton Parish Council