

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

25 Shakespeare Road, Stowmarket,
Suffolk IP14 1TU.



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07767 163706

Councillors: You are hereby summoned to attend a meeting of the Parish Council on
Tuesday 15th June 2021 at 7.30pm in Rougham Sports Hall.

Members of the public: You are hereby notified of the meeting to which you are invited to attend where public input will be invited. Only members of the public who attend in person are permitted to speak. If you are unable to attend in person but wish to make a comment please inform the Parish Clerk no later than 3pm on the day of the meeting.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. **Apologies for absence:** to receive and note or accept.
2. **To receive applications to fill the two casual vacancies, noting no election has been called, and consider co-opting two new members to the position of Beyton Parish Councillor.**
3. **Declarations of Interest and Dispensation considerations:** Members are reminded of *their* responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct. Council will consider dispensation requests.
4. **Minutes of previous meeting:** To consider, approve and sign the minutes of the Annual Parish Council meeting held on May 4, 2021.
5. **Public Forum** (this section at the Chairman's discretion may last up to 15 minutes):
 - a) To receive reports from the District Councillor's.
 - b) To receive a report from the County Councillor.
 - c) To receive comments or questions on matters of interest from members of the public.
6. **Planning:**
 - a) To consider and agree Council comments on applications made to the Local Planning Authority (MSDC): DC/21/03165 Erection of single storey rear extension to host dwelling. Balmedie House, 2 Bear Meadow, Beyton IP30 9HS.
 - b) To note planning applications determined by MSDC:
DC/21/01082 Little Court, The Green
MSDC: **Granted** BPC: Supported
 - c) To receive an update on outstanding CIL liability (DC/19/00782 Land adjacent Guerdon Cottage, Drinkstone Road, Beyton).
7. **Finance** (all supporting papers appended):

- a) To approve the finance report for the period ended 28 May 2021 including bank reconciliations and budget to actual payments and receipts.
 - b) To consider and approve payments.
 - c) To consider updating the bank mandate for signatories and implement internet banking.
 - d) To consider the insurance renewal quotations and agree a provider.
 - e) To receive the formal grant offer for the Neighbourhood Plan granting £1200.00 and agree its terms and conditions retrospectively.
8. **Governance:**
- a) To review and consider re-adoption of the Councils Code of Conduct.
 - b) To consider appointing members to working parties/responsibilities.
 - c) To consider Cllrs having an official Parish Council email address (report appended).
 - d) To consider live streaming/broadcasting future meetings to allow wider public access.
 - e) To consider ongoing maintenance of the Beyton Parish Council website noting the Parish Council must be compliant with Web Content the responsibility of the Parish Council.
 - f) To consider registration of defibrillators on a new system called 'Circuit'.
 - g) To note Mid Suffolk District Council formally adopted the Drinkstone Neighbourhood Plan on 19 May 2021.
9. **Village Green:**
- a) To review the grass cutting schedule considering wildlife areas.
 - b) To receive an update on the lease.
 - c) To receive an update on the village geese.
 - d) To consider MSDC invitation offering free trees and hedgerow plants.
 - e) To consider and agree a contractor to carry out the annual play inspection (report appended)
10. **To receive an update on the Automatic Number Plate Recognition (ANPR) trial.**
11. **Beyton Village News (BVN):** to consider producing a quarterly edition of the magazine.
12. **Flooding:**
- a) To consider action required to flooding on Drinkstone Road recognising the water voles in the ditch.
 - b) To receive a status update on work required to the underpass on Thurston Road.
13. **Any other matters for information, to be noted, or for inclusion on a future agenda:**
14. **To note the date and venue for the next meeting:** Tuesday 13 July 2021, venue to be considered.
15. **To resolve temporarily to exclude members of the press and public under the Public Bodies Admission to Meetings Act 1960 due to the confidential nature of the business to be discussed:** Staffing matters.
16. **Staffing matters:** To discuss action required to obtain Parish Council documents from the previous Clerk.
17. **To close the meeting**

Tina Newell

9 June 2021

Tina Newell
Clerk to Beyton Parish Council