

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

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Minutes of the Parish Council meeting held on Tuesday 9 November 2021
In The Vestry of All Saints Church, Beyton

Councillors Present: Graham Jones (Chairman) (GJ), Helena Harris (HH), John Micklejohn (JM) and Peggy Orsler (PO)

Others in attendance: County Councillor Penny Otton (PO), Tina Newell (Clerk) and three members of the public.

091121/01 **Apologies for absence:** None received.

091121/02 All Councillors noted there had been no election called to fill the casual vacancy and resolved to consider co-option at the January 2022 meeting.

091121/03 **Declarations of Interest:** None received.

091121/04 **To consider requests for dispensation:** None received.

091121/05 **Minutes of previous meeting:** All Councillors confirmed receipt of the draft minutes for the meeting held on 12 October 2021 prior to the meeting. Councillor JM proposed to accept these as a true record of the decisions made seconded by HH; with all Councillors in favour GJ signed these minutes (ref 121021/01 to 121021/53). GJ also signed the minutes of the meeting held on 14 September 2021, agreed by full Council at the meeting on 12 October 2021, where the Clerk was unable to attend in person (ref 140921/01 to 140921/62).

Public Forum:

091121/06 District Councillor Richardson (HR) offered apologies for his absence. All Councillors confirmed receipt of HR's report with no questions.

091121/07 District Councillor WT was unable to make the meeting and offered apologies. The report was read aloud with no comments or questions.

091121/08 PO presented her report in brief.

091121/09 A member of the public asked why there are two District Councillors and suggested there is no need for two. PO replied confirming the District boundaries

are determined by The Boundaries Commission. The same member of public was unaware of the Casual Vacancy and the village green project.

091121/10 All Councillors resolved to move agenda item 9: Correspondence and to hear this item next.

Correspondence:

091121/11 A member of the public expressed concern and disappointment at the axing of the morning bus from Beyton to Bury St Edmunds; this leaves college students stranded along with those that work in Bury St Edmunds and the residents that rely on the amenities in the town. PO has contacted Public Transport Suffolk with these concerns. All Councillors resolved for the Clerk to write to the bus company copying PO, and the cabinet member, requesting at least one morning bus service is reinstated.

091121/12 Councillors noted the Police and Crime Commissioner is inviting Suffolk residents and businesses to have their say on the direction of policing in the county. It was resolved for the Clerk to add a link on the website to the survey.

091121/13 All Councillors noted a survey from SCC to report the three most important issues associated with lorry movement in Beyton is open for comment and agreed to include the link on the website asking residents to contact GJ or JM with comments. All Councillors resolved to grant authority to GJ and JM to co-ordinate the responses and complete the survey on behalf of the Parish Council.

091121/14 All Councillors noted the examination of the Joint Local Plan has been paused while officers undertake further work to review parts of the evidence base. The Assistant Director for Planning and Building Control at BMSDC confirmed this is a normal part of the process saying they were deliberately ambitious when setting the timetable.

091121/15 TN confirmed a consultation had been received after the agenda had been issued and all Cllrs noted the MSDC Draft Housing Land Supply Position Statement agreeing this did not impact Beyton and resolved to include a link on the website.

Planning: Councillors considered the following planning applications:

091121/16 DC/21/05835

Application for works to trees in a Conservation Area: Reduce and thin 2no Beech (T1 and T2) and 1no Horse Chestnut (T3) by 2-3m, and fell 1no Willow (T4) and 3no Conifer (T5, T6 and T7)

Location: Crossfield, Church Road, Beyton, Suffolk IP30 9AL

After a brief discussion JM proposed to support the application with HH seconding the proposal all Councillors resolved to comment **SUPPORT** of this application.

091121/17 DC/21/05615

Householder application Erection of single storey rear extension finished in materials to match existing dwellings.

Location: Glebe House, Church Road, Beyton IP30 9AN

After consideration all Councillors agreed to **SUPPORT** this application.

091121/18 Councillors noted there had been no determinations made by MSDC since the previous meeting.

091121/19 Councillors noted the legal department at MSDC are pursuing the outstanding CIL liability for DC/19/00782 Land adjacent Guerdon Cottage, Drinkstone Road, Beyton. The Assistant Director for Planning and Building Control at MSDC is seeing if there are other funding mechanisms that might be available to the Parish to use for a project the Council wish to pursue whilst the CIL is recovered.

091121/20 Following a meeting on site the Area Planning Manager (APM) from MSDC, GJ confirmed no application has been submitted for the discharge of conditions on the former Nursery site, however, when an application is made the APM will be informed.

Finance:

091121/21 All Councillors confirmed receipt of the finance report for the period ended 3 November 2021 prior to the meeting. Councillor JM, as a non-signatory and in the absence of AA, confirmed the bank reconciliations as presented agreed to the bank statements with available cash of £34,733.08. .

091121/22 All Councillors confirmed receipt of the budget to actual payments and receipts report prior to the meeting noting payments of £12,380.24 and receipts of £19,927.23. With no questions all Councillors accepted the report.

091121/23 All Councillors agreed with the reserves account noting the general reserve is 43% of the precept.

All Councillors noted the following receipt since the last meeting:

	Payee	Details	£
091121/24	HMRC	VAT return	1,214.23

All Councillors resolved to approve the following gross payments and agreed to make payment by cheque confirming a full schedule, supported by invoices and receipts, had been received prior to the meeting.

	Payee	Details	£
091121/25	Tina Newell	Salary and reimbursements	451.96
091121/26	HMRC	Clerk's PAYE and NIC	88.80
091121/27	Graham Jones	Reimbursements	172.53
091121/28	MSDC	Litter and Dog bin emptying	647.92
091121/29	MSDC	Annual play inspection	50.54
091121/30	T C Forrestry & Fencing	Grass cutting	1,225.00

091121/31 Councillors noted the bank mandate form will be completed and sent after this meeting noting the delay was due to old contact information held by Barclays.

091121/32 Councillors received a draft budget for 2022/23. After consideration it was resolved to set the budget in the January meeting after the tax base had been received from MSDC.

091121/33 GJ and TN met with the land agents for the Village Green who made it clear the landowners want to sell the green; they do not want to enter into a lease. After discussion all Councillors agreed any decision would be by referendum and resolved to consider any action when a proposal is received.

091121/34 After discussion all Councillors agreed to employ a Parish Caretaker from April 2022 for 2-3 hours a week using funding from MSDC. It was agreed for the Clerk to write a job description for consideration at the next meeting.

Governance

091121/35 All Councillors agreed to the removal of three notice boards from the asset register confirming there are only three parish notice boards; village green, Parish Church and Cangles Lane.

091121/36 In the absence of AA it was agreed to receive the review of the Internal Controls at the next meeting.

091121/37 All Councillors agreed to adopt the following risk assessments and confirmed these are working documents and will be reviewed as necessary:

091121/38 Financial

091121/39 Playingfield

After consideration all Councillors agreed to adopt the following policies:

091121/40 Conflict of Interest

091121/41 Employment

091121/42 Health and Safety

Reports:

091121/43 GJ informed all present a report on the culvert under the A14 has been prepared by Highways England (HE) confirming clearing and de-silting of the culvert is needed to increase the capacity of the ditch system. A business case has been made and is with HE contractor for pricing. Once costs are approved the works will be programmed in and a date will be given.

091121/44 Play equipment: HH said there was nothing to report.

091121/45 Footpaths: JM confirmed he has volunteered to assist Suffolk County Council rights of way with marking footpaths.

091121/46 Social Media: It was resolved to defer this to the next meeting.

091121/47 PIIP: No update; the working party are yet to meet.

Village Groups:

091121/48 Neighbourhood plan: GJ informed all present the plan is due to go to MSDC before Christmas with the ambition of a referendum May 2022.

091121/49 **Other matters for inclusion on a future agenda:** budget and precept setting 2022/23, internet speed, neighbourhood watch.

091121/50 All Councillors noted the next meeting will be of the staffing committee on 11 January 2022 at 6.30pm followed by a full Council meeting at 7.30pm

091121/51 The Chairman closed the meeting at 21.35hrs.