



## BEYTON PARISH COUNCIL

**Chairman:** Councillor Graham Jones  
**Clerk:** Tina Newell  
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### Minutes of the Parish Council meeting held on Tuesday 13 September 2022

#### In The Vestry of All Saints Church, Beyton

**Councillors Present:** Graham Jones (Chairman) (GJ), John Clark (JC), Helena Harris (HH) and Peggy Orsler (PO).

**Others in attendance:** County Councillor Penny Otton (PO) Tina Newell (Clerk), and three members of the public.

Just prior to the meeting all those in attendance stood and observed a one minute silence to acknowledge the passing of Her Majesty Queen Elizabeth II on Thursday, 8 September 2022 at Balmoral Castle.

130922/01     **Apologies for absence:** Councillor's Jonathan Wilson (JW) and Ann Alderton (AA) offered apologies prior to the meeting.

130922/02     District Councillor's Harry Richardson (HR) and Austin Davies (AD) offered apologies for absence.

130922/03     All Councillors resolved to accept Councillor JW and AA's apologies.

130922/04     **Declarations of Interest:** None received.

130922/05     **To consider requests for dispensation:** None received.

130922/06     **Casual Vacancy:** Councillors noted the post has been widely advertised with no applications. It was agreed there is little more that can be done other than to continue advertising.

130922/07     **Minutes of previous meeting:** All Councillors confirmed receipt of the draft minutes for the Parish Council meeting held on 12 July 2022 and the Extra Ordinary meeting held on 19 July 2022 prior to the meeting. All Councillors accepted these minutes as a true reflection of the business conducted and decisions made; GJ signed the minutes (reference 120722/01 – 44 and 190722/01-11).

**Public Forum:**

130922/08     All Councillors acknowledged receipt of County Councillor Penny Otton's (CC PO) report prior to the meeting. The County Council was in recess in August and County Council meetings have been rescheduled due to the period of Public Mourning hence the report was short; CC PO confirmed SCC did not receive the required number of signatures on a recent petition to demand SCC bid for the new Suffolk Highways contract. The report is appended in full.

130922/09     CC PO confirmed some locality grant has been secured for Beyton Environmental Group and it was agreed for the Clerk to complete a request for this funding.

130922/10     TN read aloud an email from a resident updating all present on the quest for better broadband speed along Church Road. Councillors expressed thanks to the resident for this work and agreed to advertise this quest in the village magazine.

130922/11     GJ informed all present there is a public book of condolence in Beyton Parish Church and all are welcome to sign it

**Planning:**

130922/12     Councillors noted there were no planning application relating to Beyton to be considered

130922/13 Councillors noted the following comment was made on a planning application where delegated power was given to make the decision outside of a meeting :  
DC/22/03619 Wheelwrights Cottage, The Green, Beyton  
BPC: SUPPORT.

Councillors noted the following determination made by MSDC since the last Parish Council meeting:

130922/14 DC/22/03437 5 Bear Meadow, Beyton

MSDC: GRANTED BPC: Supported

130922/15 DC/22/02545 7 Thurston Road, Beyton

MSDC: GRANTED BPC: Supported

130922/16 DC/22/03619 Wheelwrights Cottage, Beyton

MSDC: GRANTED BPC: Supported

Councillors received updates on the following planning applications:

130922/17 DC/21/04987 Land on the South Side of Bury Road, Beyton – no update.

130922/18 DC/21/06275 Land on the South West of Beyton Road, Thurston: TN offered apologies for putting this application on the agenda as it is not applicable to Beyton Parish Council

130922/19 DC/22/01358 Nursery House, Tostock Road, Beyton Councillors noted work on site had not commenced. GJ expressed some concern if the plan as received by MSDC will be followed

130922/20 **CIL Liability Order:** Councillors noted whilst MSDC have issued 'Liability Order Reminder Notices' for both plots 4 and 5 for the outstanding CIL liability relating to the development on Land adjacent Guerdon Cottage, Drinkstone Road, Beyton they remain unpaid. MSDC shared legal services have been contacted for advice on the next step.

- 130922/21     **Land previously brought to the Councils attention:** Suffolk County Council Highways have confirmed they own the verge outside of the property in question however there is a small piece of land which they are currently investigating to determine ownership (this is the section where a driveway crosses the verge). All Councillors agreed to inform MSDC that this land is being maintained by the local resident
- 130922/22     **Road Safety:** Repairs to the fissure that runs along Tostock Road have been 90% completed. Clerk to confirm with highways when the remaining work will be carried out.
- Finance:**
- 130922/23     **Bank reconciliation:** All Councillors confirmed receipt of the finance report for the period ended 31 August 2022 prior to the meeting. Councillor JC, as a non-bank signatory, confirmed the bank reconciliations as presented agreed to the bank statements with available cash of £34,910.12; £100.57 in the savings account and £34,809.55 in the Community account
- 130922/24     **Budget to Actual:** All Councillors confirmed receipt of the budget to actual payments and receipts report for the period ended 31 August 2022 prior to the meeting.
- 130922/25     **Forecast payments and receipt:** Councillors considered the forecast payments and receipts and agreed to vire the following:
- 130922/26     £151.12 to Insurance from Audit.
- 130922/27     £120.00 to Play equipment maintenance from Audit.
- 130922/28     **Reserves:** Councillors resolved to accept the reserves as presented with the general reserve at 41% of the Precept; the final 50% of the Precept will be accounted for at the next meeting. The current level of reserve allows for up

to 6 months of predicted expenditure and is within the generally accepted recommendation from The Joint Panel on Accountability and Governance Practitioners Guide (JPAG).

- 130922/29 All Councillors noted there had been no receipts since the previous meeting. All Councillors resolved to approve the following gross payments and agreed to make payment by internet banking confirming a full schedule, supported by invoices and receipts, had been received prior to the meeting.

	Payee	Details	
130922/30	Tina Newell	Salary	£ 1,084.00
130922/31	J D Redwood	Bench refurbishment	£420.00
130922/32	A New Creation	Materials only for refurbishing bench	£340/36

- 130922/34 Councillors all resolved to reimburse TN £40.00 being the cost for the posy displayed placed alongside the book of condolence for HM The Queen plus mileage of £8.10 (18 miles @ £0.45 per mile).
- 130922/34 Councillors are asked to note £553.26 is to be paid for expenses incurred for the Jubilee
- 130922/35 **Update on the refurbishment of benches:** Two of the three benches have been refurbished and the Council gave thanks to the volunteers whose labour was given free of charge with refurbishing one of the benches. The final bench will be refurbished as soon as materials have been sourced
- 130922/36 **Notice boards:** TN confirmed due to the non standard size of the notice boards are not easily forthcoming.
- 130922/37 Contribution to Church Insurance: GJ proposed to contribute £520.00 towards the Parish Church insurance cost using funds from the Donations budget line. HH seconded the proposal with all Councillors in favour it was agreed to make the donation.

- 130922/38     **Cost of Living Crisis:** All Councillors agreed to offer residents a warm space one day a week (11am – 2pm) from November. TN will approach the school for a suitable space otherwise the Church Vestry would be used. It was agreed also to signpost residents to the Suffolk County Council Hardship Fund and Thurston Library Warm Space initiative.
- 130922/39     **Governance:** After consideration all Councillors agreed with the Clerks recommendation not to opt out of the centralised procurement for external auditors.
- To receive updates and reports and consider action required from officers:  
Village green play equipment:
- 130922/40     **Play equipment:** No update
- 130922/41     **Purchase of the village green:** All outstanding questions have been answered to the satisfaction of the solicitor who is now pressing for a speedy competition of the purchase.
- 130922/42     **Pond:** Due to the recent dry weather volunteers carried out some essential maintenance work to the pond noting it hadn't been cleared in excess of 40 years. As the work commenced it was clear the pond could be beneficial to the village in giving assistance to clear rain water from Tostock Road and increase biodiversity. After much discussion and noting there was a budget of £3k for ditch clearing all Councillors agreed to continue this work using a paid contractor and volunteers and agreed to request £1k from the District and County Councillors to give a total budget of £4k for the work. Two quotes had been sought for contractors and after consideration all Councillors agreed to instruct D J Davison to carry out the immediate work at a cost of £1,700.00. Councillors agreed to spend up to a further £2,300.00 for the supply and installation of gabions, hardcore and additional materials as required to complete the work.

**To receive updates from village groups:**

- 130922/43     **Community Speedwatch:** no update.
- 130922/44     **Beyton Village Association (BVA):** no update.
- 130922/45     **Beyton Environmental Group (BEG):** all Councillors agreed to defer an update on a thermal imaging camera until the November meeting
- 130922/46     **Neighbourhood Plan (NP):** no update
- 130922/47     **Beyton Sixth Form:** PO is arranging a follow up meeting to discuss a self contained annexe on the Beyton Sixth Form campus for use by community groups as previously considered at the Community Voice meeting held in July.
- 130922/48     **BVN:** no update.
- 130922/49     **The Bear Public House:** Councillor PO requested the Parish Council consider registering The Bear Public House as an Asset of Community Value. After lengthy discussion it was resolved for TN to set up a meeting with the Communities officer at MSDC to consider if this is the right course of action
- 130922/50     **Appointment of Parish Warden:** TN confirmed new adverts stating four hours a week have been placed on the noticeboards in the village and on other local Parish Councils noticeboards. It was agreed to make the role more transparent on the adverts.
- 130922/51     **Any other matters for information, to be noted, or for inclusion on a future agenda:** Budget and Precept, CPR training, statement of internal control.
- 130922/52     **Staff Appraisal:** Councillors agreed to carry out the annual staff appraisal of the Parish Clerk and RFO on Tuesday, 8 November at 6.30pm.
- 130922/53     **Date of the next scheduled meeting:** Tuesday, 8 November 2022.
- 130922/54     The Chairman thanked everyone for their attendance and closed the meeting at 21.32pm.