

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

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07767 163706

Minutes of the Parish Council meeting held on Tuesday 8 November 2022
In The Vestry of All Saints Church, Beyton

Councillors Present: Graham Jones (Chairman) (GJ), John Clark (JC), Helena Harris (HH) and Peggy Orsler (PO).

Others in attendance: District Councillor Harry Richardson (HR) County Councillor Penny Otton (PO) Tina Newell (Clerk), and three members of the public.

- 081122/01 **Apologies for absence:** Councillor's Ann Alderton (AA) and Jonathon Wilson (JW) offered apologies prior to the mee3ng.
- 081122/02 District Councillor Aus3n Davies (AD) offered apologies for absence.
- 081122/03 All Councillors resolved to accept Councillor's AA and JW's apologies.
- 081122/04 **Declarations of Interest:** All Councillors confirmed there were no additions or deletions from member's Register of Interests.
- 081122/05 There were no declarations of interest received.
- 081122/06 **To consider requests for dispensation:** None received.
- 081122/07 **Casual Vacancy:** Councillors noted they were now able to co-opt to the position of Parish Councillor and had received one application; the applicant was invited to make a brief presenta3on to support the application. After a brief discussion all Councillor's resolved to co-opt Kerry Mason (KM) onto Beyton Parish Council in the role of Parish Councillor.
- 081122/08 KM accepted the position and signed the Declaration of Acceptance to Office, which was countersigned by the Clerk, before taking her seat and joining the mee3ng as a Parish Councillor.
- 081122/09 The Clerk gave KM a blank Registration of Interest form confirming there is a legal requirement to complete this and return to the Clerk within 28 days.

Signed: *Graham Jones*

Dated: 09012023

- 081122/10 **Minutes of previous meeting:** All Councillors confirmed receipt of the draft_ minutes for the Parish Council meetings held on 13 September 2022 and 4 October 2022. All Councillors accepted these minutes as a true reflection of the business conducted and decisions made; GJ signed the minutes (reference 130922/01 - 130922/54 and 041022/01).
- Public Forum:**
- 081122/11 County Councillor Penny Otton's (CC PO) report was received by all Councillors prior to the meeting. The report is appended in full. CC PO expressed concern over the forthcoming closure of the A14 due to roadworks and the resulting many weeks of diversions and suggested these must be monitored; Suffolk libraries are hosting regular 'Be kind, In Kind' events providing residents a warm place and hot drinks to help in the winter months along with a 'Coat Rack' where people can donate and receive warm coats to assist in the forthcoming cold months.
- 081122/12 A member of the public asked if the 'Be Kind, In Kind' initiative has been thought through with concern over the control of participant numbers. PO agreed this could be a problem.
- 081122/13 A resident asked how much the Parish Council's precept will increase for 2023/24; GJ confirmed this is later on the agenda.
- 081122/14 PO left the mee3ng.
- 081122/15 All Councillors confirmed receipt of District Councillor Harry Richardson's report prior to the meeting; the court of appeal recently overturned the high court decision relating to planning on land south west of Beyton Road, Thurston siding against Thurston Parish Council who will now seek to appeal to the Supreme Court; the boundary commission has issued revised proposals for the parliamentary constituencies which for Beyton will result in the Parish staying with Bury St Edmunds.
- 081122/16 A resident said HR's report is very comprehensive with interesting paragraphs however the links in the report don't work. HR agreed this was reported last month and he will try and resolve this for future reports.

081122/17 All Councillors acknowledged receipt of District Councillor Austin Davies's report which is appended in full, with no questions.

081122/18 HR left the meeting.

081122/19 A resident informed the meeting that he feels uncomfortable with the Beyton Village Association (BVA) asking taxpayers to fund celebrations such as the Jubilee and Coronation and suggested the Parish Council offer a loan rather than a grant. All Councillors agreed to ask the BVA how they plan to use the money before considering a grant or loan.

Planning:

Councillors considered the following applications and after discussion agreed to make the following comments:

081122/20 DC/22/05319 Full Application - Erection of 1 No single storey dwelling and garage. Land Adjacent to York House, The Green, Beyton IP30 9AD

After discussion all Councillors resolved to **SUPPORT** this application

081122/21 DC/22/05310 Application for Works to Trees subject to Tree Preservation Order - Fell 2 No. Pine (T1 and T2)

The Old Rectory, Church Road, Beyton, IP30 9AL

After a brief consideration all Councillors agreed to **SUPPORT** this application.

081122/22 DC/22/05291 Full planning application installation of ground mounted solar panels.

Brook Farm, Drinkstone Road, Beyton IP30 9AQ

After consideration all Councillors resolved to **SUPPORT** this application.

081122/23 DC/22/05200 Notification of Works to Trees in a Conservation Area - Fell 1 No. Pine (T1) and remove stump.

Marl Cottage, Church Road, Beyton, IP30 9AL

All Councillors agreed to **SUPPORT** this application.

Councillors noted the following determinations made by MSDC since the last Parish Council meeting:

- 081122/24 DC/22/04576 Grange Hill CoOage, Tostock Road, Beyton
- MSDC: **GRANTED** BPC: No comment
- 081122/25 DC/22/04537 Undley Villa, Tostock Road, Beyton
- MSDC: **GRANTED** BPC: No comment
- 081122/26 DC/22/04396 Undley Villa , Tostock Road, Beyton
- MSDC: **GRANTED** BPC: No comment
- 081122/27 Councillors heard how around 300 yards of hedging and mature trees have been taken out along Cangles Lane and agreed for TN to contact MSDC asking if this was lawful.
- 081122/28 **CIL Liability Order:** Councillors noted MSDC continue to pursue this debt with the case soon to be heard in the magistrates court.
- 081122/29 **Land previously brought to the Councils attention:** TN has informed PO CC and Suffolk County Council that the land is being maintained by a private individual.
- Finance:**
- 081122/30 **Bank reconciliation:** All Councillors confirmed receipt of the finance report for the period ended 31 October 2022 prior to the meeting and confirmed the bank reconciliations as presented agree to the bank statements with available cash of £44,537.43; £100.60 in the savings account and £44,436.83 in the Community account.
- 081122/31 **Budget to Actual:** All Councillors confirmed receipt of the budget to actual payments and receipts report for the period ended 31 October 2022 prior to the mee3ng. With no questions all Councillors agreed to the report.
- 081122/32 **Reserves:** Councillors resolved to accept the reserves as presented with the general reserve at 85% of the Precept; this is within the generally accepted recommendation from The Joint Panel on Accountability and Governance Practioners Guide (JPAG).
- 081122/33 All Councillors noted the following receipts since the previous meeting:

	Date	Details	£
081122/34	12 09 2022	MSDC remaining 50% of Precept	11,593.00

081122/35	31 10 2022	Locality Grant HR re pond	1,000.00
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All Councillors resolved to approve the following gross payments and agreed to make payment by internet banking confirming a full schedule, supported by invoices and receipts, had been received prior to the mee3ng.

	Payee	Details	£
081122/36	Tina Newell	Salary	1,036.00
081122/37	Tina Newell	Travel and Office costs	63.48
081122/38	Tina Newell	Reimbursement re Fine Metals	1,408.39
081122/39	Tina Newell	Reimbursement for water carriers	18.55
081122/40	Graham Jones	Reimbursement re geese supplies	77.28
081122/41	Helena Harris	Reimbursement re geese supplies	108.91
081122/42	A New Creation	Green maintenance	155.00
081122/43	A New Creation	Work to Beyton pond	241.87

- 081122/44 **Update on the refurbishment of bench:** GJ reported supplies are being sought to ensure this bench matches the other refurbished bench.
- 081122/45 **Notice boards:** Councillors noted quotations for replacement notice boards have been received from one supplier and expressed surprise at the price; all Councillors resolved to obtain further quotes and bring back at the next mee3ng
- 081122/46 **Cost of Living Crisis:** All Councillors agreed to work with Beyton Church to offer residents a warm space throughout the winter months; TN has applied for a grant from MSDC upto £250 to help towards the costs of this ini3a3ve.
- 081122/47 **Draft budget 2023/24:** All Councillors confirmed receipt of a draft_ budget prior to the meeting and agreed this offers a firm foundation for setting the budget and precept in January when the tax base will be known.

- 081122/48 **Governance:** After consideration all Councillors agreed to increase the financial limits within the financial regulation 4.1 from £100 to £500: 'to allow a duly delegated committee of the council for items over £500' and 'the Clerk, in conjunction with the Chairman of Council or Chairman of the appropriate committee, for any items below £500'.
- 081122/49 **Review of Risk Assessments:** As AA was not in attendance it was agreed to defer this item to the next meeting.
- 081122/50 **Internal Control Statement:** It was agreed to defer this item to a later meeting when this statement can be completed.
- 081122/51 **Policies and Procedures:** After discussion it was agreed for Councillor's GJ and KM to review the Parish Councils policies and procedures.
- 081122/52 **Bus Service:** After consideration all Councillors agreed for the Clerk to attend a meeting hosted by Woolpit Parish Council to discuss what can be done, as a joint group to help ease the difficulty faced by many due to the reduced bus service.
- 081122/53 **Road Safety:** Councillors noted repairs to the fissure along Tostock Road have been completed to the satisfaction of Highways and agreed to monitor the road condition.
- To receive updates and reports and consider action required from officers:**
- Village green:**
- 081122/54 **Play equipment:** Due to JW being absent from the meeting there was no report on the condition of the play equipment.
- 081122/55 **Purchase of the village green:** The Parish Councils solicitors have received all they require from the Parish Council however the vendors solicitors have now withdrawn from instructions due to a change in staff and a lack of experience in manorial rights; confirmation of the appointment of the vendors new solicitors are yet to be received.
- 081122/56 MSDC confirmed the S106 money which is to assist with the purchase of the green should be in the Parish Councils bank account before the end of this week.
- 081122/57 **Geese:** All Councillors noted the geese are housed in accordance with the latest instructions; a vaccine is only permitted for use on birds in zoos and is not permitted or recommended for controlling outbreaks.

- 081122/58 **Pond:** The Gabions have been received and work is commencing. Locality grant funding has been secured from HR, AD and CC PO for which all Councillors expressed thanks.
- To receive updates from village groups:**
- 081122/59 **Community Speedwatch:** Throughout September and October 188 vehicles were recorded travelling in excess of 35mph; a number of drivers were seen overtaking at speed down Tostock Road into the village. Automatic Number Plate Recognition will be deployed to Beyton later in November 2022.
- 081122/60 **Beyton Village Association (BVA):** This item was discussed earlier in the meeting where it was agreed for TN to ask for a plan of how they wish to use this money before the grant is considered.
- 081122/61 **Beyton Environmental Group (BEG):** No update.
- 081122/62 **Neighbourhood Plan (NP):** JW is looking through some minor modifications to the plan.
- 081122/63 **Beyton Sixth Form:** The Clerk confirmed a meeting is taking place this Thursday 10, November 2022 to consider a community room in which to hold future Parish Council meetings and allow other community groups to use.
- 081122/64 **BVN:** The editor wanted to make the observation, should reducing the number of issues to each quarter be considered it would become very difficult to keep the news and adverts relevant.
- 081122/65 **Training on CPR:** GJ confirmed a member of the public is looking for suitable training and is hopeful this will be available to consider at the next meeting.
- 081122/66 **The Bear Public House:** After consideration all Councillors resolved not to list this as an Asset of Community Value at the current and gave thanks to PO for her time in researching this option.
- 081122/67 **Appointment of Parish Warden:** No applications received; it was agreed to continue advertising this position.
- 081122/68 **Any other matters for information, to be noted, or for inclusion on a future agenda:** Budget and Precept, CPR training, policies & procedures, statement of internal control, drain/ditch survey.

- 081122/69 Councillors noted the date of the next meeting as 13, December 2022 however in all Councillors resolved to cancel this meeting and agreed the next meeting will be held on 10 January 2022
- 081122/70 All Councillors resolved to exclude members of the public in accordance with the Public Bodies (Admission to Meetings) Act 1960 to discuss the annual appraisal of the Clerk.
- 081122/71 All members of the public were thanked for their attendance and left the meeting room.
- 081122/72 **Staff Appraisal:** The Staffing Committee meeting was not held due to there not being a quorum of Councillors; it was agreed to carry out the staff appraisal at 6.30pm on 10 January 2023.
- 081122/73 TN confirmed, in line with the contract of employment, a pay increase of £1925 per year (pro rata) has been agreed by the National Joint Council and is to be back dated from 1 April 2022.
- 081122/74 The Chairman thanked everyone for their attendance and closed the meeting at 21.32pm.

