


BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

25 Shakespeare Road, Stowmarket,
Suffolk IP14 1TU.

 parishclerk@beyton-pc.gov.uk

 07767 163706

Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Tuesday 10 May 2022** to be held in the Vestry of All Saints Church, Beyton IP30 9AL immediately following the Annual Parish Meeting to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDA

1.	To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance to Office.
2.	To elect a Vice Chairman of the Council.
3.	To fill the casual vacancy for a Parish Councillor by co-option.
4.	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to apologies for absence.
5.	Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items in accordance with the Councils Code of Conduct.b. To receive and consider any requests for dispensations.
6.	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 12 April 2022 as a true record of the business conducted.
7.	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillors.b. To receive comments or questions on matters of interest from members of the public.
8.	The Green: To receive an update on the purchase of The Green and consider appointment of solicitor.
9.	Planning: <ul style="list-style-type: none">a. Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Beyton:

	<p>i. DC/22/01911 Erection of single storey rear and first floor side extension over existing garage. Construct pitch roof over existing rear flat roof extension.</p> <p>Russetts, Bury Road, Beyton IP30 9AB</p> <p>b. To note one determination made by MSDC, since the last meeting: DC/22/01331 Reduce and thin 1 no Beech tree by 2-3m and remove 1 limb. Crossfield, Church Road, Beyton IP30 9AL. MSDE: NBO OBJECTION BPC: Supported.</p> <p>c. To receive an update on the following planning applications and consider any action be taken:</p> <p>i. DC/21/04987 Land on the South Side of Bury Road.</p> <p>ii. DC/22/01358 Nursery House, Tostock Road.</p> <p>d. To receive an update on the outstanding CIL liability on land adjacent Guerdon Cottage.</p>
10.	<p>Finance (all supporting papers appended):</p> <p>a. To receive and approve the finance report for the period ended 30 April 2022 including:</p> <p>i. Bank reconciliations</p> <p>ii. Budget to actual payments and receipts</p> <p>iii. Reserves</p> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments to be made by internet banking unless otherwise stated.</p> <p>d. To consider purchasing three replacement Parish noticeboards.</p> <p>e. To consider the replacement/refurbishment of three benches located on The Green.</p>
11.	<p>Governance:</p> <p>a. To receive and agree adoption of the new Local Government Association Model Councillor Code of Conduct.</p> <p>b. To confirm the appointment of Parish Councillors on the staffing committee.</p> <p>c. To review the terms of reference for the Staffing Committee.</p> <p>d. To review the Standing Orders and agree to adopt them with amendments.</p> <p>e. To review the Financial Regulations and confirm acceptance.</p>

	<p>f. To consider the following parish appointed positions: asset management officer, risk assessment officer, flood management officer, footpath officer, Reclaim the rain project officer and playingfield officer.</p> <p>g. To review Parish Council representation on external bodies.</p> <p>h. To review subscriptions to outside bodies.</p> <p>i. To review the Councils risk assessments:</p> <ul style="list-style-type: none"> i. Financial ii. The Village Green <p>j. To review the Councils policies and procedures and agree adoption with no amendments noting SALC are producing a Data Bank of policies and procedures:</p> <p>k. To receive the following policies and agree to adoption:</p> <ul style="list-style-type: none"> I. Safeguarding II. Internet Banking <p>l. To approve the meeting timetable for 2022/23.</p> <p>m. To receive and adopt the Internal Audit report for the year ended 31 March 2022.</p> <p>n. To consider and approve the completion of the Annual Governance Statements (section one) for the year ended 31 March 2022 as per the Annual Governance and Accountability Return (AGAR).</p> <p>o. To consider and approve the Accounting Statements (section 2) for the year ended 31 March 2022 as transposed on the AGAR.</p> <p>p. To agree the dates for public inspection of the accounts as 13 June 2022 up to and including 22 July 2022.</p>
12.	To note the Suffolk Torch Relay will arrive in Beyton Monday 23 May 2022.
14.	To receive an update on the appointment of a Parish Warden.
15.	Any other matters for information, to be noted, or for inclusion on a future agenda.
16.	Chairman to close the meeting.

Tina Newell

Tina Newell Clerk I Beyton Parish Council
5 May 2022