

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

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07767 163706

Minutes of the Parish Council meeting held on Tuesday 6 June 2023 In The Vestry of All Saints Church, Beyton

Councillors Present: Ann Alderton (Vice Chairman) (AA), John Clark (JC), Helena Harris (HH), Kerry Mason (KM) and Jonathan Wilson (JW).

Others in attendance: Austin Davies (AD) (District Councillor) Dave Bradbury (DB) (District Councillor), Penny Otton (County Councillor) (PO), Tina Newell (Clerk) and two members of the public.

060623/01 In the absence of the Chairman AA, as Vice Chairman Chaired the meeting.

Apologies for absence:

060623/02 Graham Jones (GJ) (Chairman) tendered apologies for absence prior to the meeting.

060623/03 All Councillors accepted and approved GJ apology for absence.

060623/04 **Declarations of Interest:** TN confirmed completed Register of Interests had been received from all Councillors.

060623/05 No declarations of interest were declared.

060623/06 **Dispensation:** Councillors noted no requests for dispensations had been received and none were requested at the meeting.

060623/07 **Minutes of previous meeting:** All Councillors resolved to accept the minutes of the Annual Parish Council meeting held on 9 May 2023 and as a true reflection of the decisions made and authorised AA to sign the minutes (reference 090523/01 – 54).

Public Forum:

060623/08 All Councillors confirmed receipt of a joint report from both District Councillor's; it was noted there will only be one report from the District Council going forward as both Councillors represent the same party; DB

confirmed he has been appointed to the licensing committee. The full report is appended to these minutes.

060623/09 County Councillor Penny Otton's report was received prior to the meeting; new money has been made available to deal with potholes and a publicity campaign has been requested to help people understand and apply for financial assistance during this cost of living crisis. The full report is appended to these minutes.

060623/10 A member of the public confirmed HGV's have been seen travelling through the village; PO agreed to request additional signage confirming roads through the village are not suitable for HGV's.

060623/11 A member of the public asked CC PO if she was aware Suffolk County Council have been secretly recording registration numbers of vehicles passing through the village with an Automatic Number Plate Recognition camera; it was resolved for TN to confirm if signage advertising an ANPR device should be in place.

Planning: Councillors considered the following applications made to the Local Planning Authority (MSDC) relating to Beyton:

060623/12 DC/23/02514 Application for works to tree(s) in a conservation area – fell one Sycamore (T1)

Beyton Lodge, Church Road, Beyton, IP30 9AL.

After a brief discussion all Councillors resolved to SUPPORT this application.

060323/13 DC/23/02514 Application for works to tree(s) in a conservation area – fell one Ash (T1)

Beyton Lodge, Church Road, Beyton, IP30 9AL.

After consideration all Councillors resolved to SUPPORT this application

060623/14 All Councillors noted there had been no determinations made by MSDC relating to Beyton since the last meeting.

060623/15 Councillors resolved to hold an extra ordinary meeting to discuss a planning application that was received too late for this meeting.

Finance:

060623/16 All Councillors confirmed receipt of the finance report for the period ended 31 May 2023 prior to the meeting.

- 060623/17 Bank Reconciliation: AA, as a non-bank signatory confirmed the bank reconciliation as presented agrees to the bank statements with cash available of £65,228.48; £65,127.69 in the Community account and £100.79 in the Premium account.
- 060623/18 **Budget to Actual:** All Councillors agreed to review the report in detail at the next meeting noting this would be a first quarter review.
- 060623/19 **Assets:** All Councillors confirmed receipt of the schedule of assets.
- 060623/20 **Reserves:** AA confirmed the reserves account reconciles to the bank statement and all Councillors accepted the general reserve sits at 71% of the precept.
- 060623/21 **Receipts:** Councillors noted the VAT return from the year ended 2022/23 has been completed, submitted and the refund of £926.12, which agrees with the reported year end figure, was received on 10 May 2023.
- Payments:** All Councillors resolved to approve the following gross payments by internet banking confirming a full schedule, supported by invoices and receipts, had been received prior to the meeting:

	Payee	Details	£
060623/22	Tina Newell	Salary, re-imbursements	604.00
060623/23	MSDC	Bin emptying	693.23
060623/24	Thurston Community College	Hall hire	59.40

- 060623/25 All Councillors noted the insurance expires on 15 June 2023 and resolved for TN and HH to review the three quotes received; it was agreed to delegate authority to TN to renew the insurance noting the renewal would be with the provider that offers the best cover for the Councils requirements and agreed this may not be the cheapest.

Governance

- 060623/26 TN confirmed the external auditors have received all the documents they requested to carry out a Limited Assurance Review.
- 060623/27 TN confirmed insurance certificates for T C Forrestry & Fencing and A New Creation, being the two contractors used regularly by the Parish Council, have been received.

- 060623/28 TN confirmed the redeclaration of compliance with the Pensions Regulator has been completed.
- To receive updates/reports from officers and village groups and consider action required:**
- 060623/29 **Asset manager:** It was agreed to complete 6 monthly checks with the first being September 2023.
- 060623/30 **Risk assessments and policies:** All Councillors agreed these should be reviewed at least annually and noting they were last reviewed in February 2023 agreed to carry out a review in February 2024.
- Road Safety including Community Speedwatch:**
- 060623/31 Since the previous meeting the loan of a speed indicator device captured data confirming a substantial increase in the volume of road traffic especially between 5-6pm Monday through to Friday; concern regarding the use of the A14 slip Eastbound slip road was expressed; TN will ask Highways England if they were successful in re-routing the satellite navigation systems to avoid recommending the village being used as a diversion route.
- 060623/32 It was agreed to ask PO to assist with ideas and costs for additional traffic calming measures in the village, ideas included white gates on entry and exit to/from the village.
- 060623/33 **Neighbourhood Plan (NP):** JW has reviewed the comments received from the recent public consultation and these will be sent on to the District Council; the final vote to accept the NP is expected later in the year.
- 060623/34 **Footpath officer:** It was agreed GJ as footpath officer would report any issues found along the footpaths to TN who would report to the necessary body; it was hoped a formal report would be available each quarter.
- 060623/35 **Tree Warden:** TN confirmed a resident expressed interest at the post of Tree Warden and the details have been forward to Cllr PO. It was agreed to receive a formal report quarterly with special consideration given to the trees on the Green. TN will seek quotes for a professional tree survey to be undertaken.
- 060623/36 **Bus Service:** TN was pleased to confirm 2 seats had been booked from Beyton for the first week of the trial and every week throughout the trial period; a

meeting is to be held with the stakeholders towards the end of the trial period to consider the ongoing commitment.

- 060623/37 **Beyton Sixth Form Campus:** Councillors noted a number of promises were made to the village before the campus opened, those promises included allowing residents to study A level courses, use of the canteen for lunchtime meals, a shop for residents along with allowing the residents use of all resources. TN will feed this back to the Campus and request confirmation of the position and ownership of the swimming pool.
- 060623/38 **Defibrillator training:** TN confirmed a trainer had been found! It was agreed to hold two training sessions one early afternoon on Friday 23 June and one evening session on Thursday 29 June 2023 both to be held in the Vestry meeting room (the hire for these sessions is being waived).
- The Village Green:**
- 060623/39 Inspection report: KM confirmed an inspection was carried out with no concern as to the visual appearance of any equipment other than the roundabout. After a brief discussion it was agreed TN would obtain quotes to refurbish the roundabout and wet pour safety surfacing whilst exploring available grants to cover the cost.
- 060623/40 Update on purchase: A letter was sent to the owners of the Green recently to which no response has been received. If no response is received in two weeks it was resolved for JW and TN to write a further letter to include more specific requirement on the owners to maintain a village green registered as such.
- 060623/41 Geese: Councillors noted a Senior Veterinary Inspector at Animal and Plant Health Agency (APHA) has now confirmed technically the Parish Geese are not classed as captive birds. They also said it is highly likely in the future to see high numbers of Avian Influenza (AI), more than we used to see before 2021; as long as the disease is still considered Notifiable, the number of Infected Premises declared and the length of restrictions in place, i.e. the AI Prevention Zone and the Housing Order, are likely to be increased in the coming years compared to what we were accustomed to historically. It was agreed for TN to confirm definitively what the geese are to be classed as - the recent advise

was contrary to previous advice. It was agreed to keep this item on future agendas until such time a decision has to be made

- 060623/42 All Councillors noted the final bench due for restoration is currently in the workshop being worked upon. It will be returned to its original position as soon as possible.

Any other matters for information, to be noted or to be included on a future agenda:

- 060623/43 Ditches: JC confirmed following recent flooding on Cangles Lane a tunnel under a field leading on to the lane has been cleared; JC will review the effectiveness of this throughout coming months.

- 060623/44 **Correspondence:** None.

- 060623/45 All present noted the date of the next scheduled Parish Council meeting is Tuesday 4 July 2023 and resolved to hold an extra ordinary meeting on Tuesday 13 June with planning as the only item on the agenda.

- 060623/46 The Chairman closed the meeting at 8,37pm.