

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Tina Newell

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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend the Annual meeting of Beyton Parish Council on

Tuesday 9 May 2023 in the Conference room at Thurston Sixth Beyton Campus from 7.30pm
to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes have been approved; anyone speaking at the meeting will have deemed too given consent to being recorded.

AGENDA

| Item | Description |
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| 1. | To elect a Chairman of the Council and receive the Chairmans Declaration of Acceptance to Office. |
| 2. | To elect a Vice Chairman of the Council. |
| 3. | Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to apologies for absence. |
| 4. | Declarations of Interest and Dispensation considerations: <i>members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct).</i> <ul style="list-style-type: none">a. To receive any Councillors Interests in subsequent agenda items.b. To consider any requests for dispensations. |
| 5. | Minutes of previous meeting: Councillors to agree the minutes of the meeting held on 11 April 2023. |
| 6. | Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from District Councillor's.b. To receive a report from County Councillor Penny Otton. |

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| | <ul style="list-style-type: none"> c. To receive comments or questions on matters of interest from members of the public. |
| 7. | <p>Planning:</p> <ul style="list-style-type: none"> a. Councillors to note there are no planning applications for consideration. b. Councillors are asked to note the following determinations made by MSDC relating to Beyton since the last Parish Council meeting: <ul style="list-style-type: none"> I. DC/23/01289 Redwood Lodge, Church Road, Beyton MSDC: NO OBJECTIONS BPC: Supported II. DC/23/ 01021 2 Orchard Close, Beyton MSDC: GRANTED BPC: Supported |
| 8. | <p>Finance: (all reports and paperwork appended):</p> <ul style="list-style-type: none"> a. Councillors to approve the finance report for the period ended 30 April 2023 including: <ul style="list-style-type: none"> I. Bank reconciliations b. Councillors to note receipts since the last meeting. c. Councillors to approve payments to be made by internet banking. d. Councillors to receive a summary of bank interest rates. |
| 9. | <p>Governance:</p> <ul style="list-style-type: none"> a. To receive and adopt the Internal Audit report for the year ended 31 March 2023. b. To consider and approve the competition of the Annual Governance Statements (section one) of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2023. c. To consider and approve the Accounting Statements (section two) as transposed on the AGAR for the year ended 31 March 2023. d. To note Beyton Parish Council are subject to a Limited Assurance Review for the year ended 31 March 2023. e. To agree the dates for public inspection of the accounts as commencing on 13 June 2023 up to and including 14 July 2023. f. To review the terms of reference for the Staffing Committee and appoint Councillors to the committee. g. To consider the following Parish Council appointed positions: asset management |

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| | <p>officer, risk assessment and policies officer, play equipment officer, road safety officer, footpath officer, ditch officer and tree warden.</p> <p>h. To confirm the appointment of Parish Council representatives on external bodies.</p> <p>i. To agree to Parish Council subscriptions to external bodies including Suffolk Association of Local Councils (SALC: a paid subscription) and Community Action Suffolk (CAS: a free subscription).</p> |
| 10. | <p>To receive updates and reports from working parties and representatives and agree actions:</p> <p>a. Neighbourhood Plan: To note the public consultation period has ended.</p> <p>b. Bus service: Councillors to consider working with Elmswell, Thurston and Woolpit Parish Council trialling a twice weekly bus service to Bury St Edmunds at a cost of £5 return per seat from Saturday 3 June 2023. The Parish Council would be asked to share funding any deficit with the other Parish Councils (up to £84.00 during the trial).</p> <p>c. CPR Training</p> <p>d. Community Speed Watch: to include an update on the purchase of an additional speed indicator device.</p> <p>e. Ditches: To consider the short and long term maintenance of ditches through the Parish.</p> <p>f. Thurston Sixth Form, Beyton Campus</p> <p>g. The Village Green:</p> <ol style="list-style-type: none"> I. To receive the regular inspection report including an update on the refurbishment of one bench. II. To receive an update on its purchase/lease. III. To receive an update on its maintenance. IV. To consider the long term welfare of the geese. |
| 11. | <p>Correspondence: Councillors to note any correspondence previously circulated not included elsewhere on the agenda and consider any action.</p> |
| 12. | <p>Any other matters for information, to be noted, or for inclusion on a future agenda</p> |

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| 13. | Councillors to agree dates for the forthcoming meetings: 6 June, 4 July 2023, 5 September 2023, 3 October, 7 November, 5 December, 9 January 2024, 6 February, 5 March, 9 April and 7 May 2024. |
| 14. | To close the meeting. |

Tina Newell

Clerk I Beyton Parish Council

Dated this 2nd day of May 2023