

BEYTON PARISH COUNCIL

I hereby give notice of the Annual and ordinary meeting in public
of the Parish Council on 8 May 2017 at 8.15 p.m. in
The Vestry, All Saints Church, Beyton

3 May 2017

P M Lamb (Mrs) - Parish Clerk

A G E N D A

1. ANNOUNCEMENT BY CHAIR RE FILMING/RECORDING OF MEETINGS
2. APOLOGIES FOR ABSENCE: Mrs M Orsler
3. APPOINTMENT OF: CHAIR AND VICE CHAIR
4. COMPLETION OF DECLARATION AND ACCEPTANCE OF OFFICE FORMS BY ALL MEMBERS
5. DECLARATIONS OF INTEREST
6. ISSUE OF REGISTER OF INTEREST FORMS
7. PUBLIC FORUM
8. APPROVAL OF MINUTES dated 3 April 2017
9. MATTERS ARISING - Issues not covered by agenda
10. FINANCE

Receipts:

3.4.17 1st half of Precept: £5,668.00

£150 Donation from a Beyton resident for the upkeep of the Geese.

Bank Balances as at 31.3.17:

Current Account: £5,449.38 Savings: £4,918.46, Total: £10,367.84

Transfer Request: Effected 4.4.17: £4,818.46 transferred from Savings Account to Current Account (leaving £100 standing to credit of Savings Account). New Current Account Total: £15,508.64, New Savings Account Total: £100.00

VAT Reclaim

New Bank Mandate: Currently: GJ, JC, GLW, AP and (pro tem) PL.

Simple Servicing Agreement: For completion/approval to enable Clerk to liaise with Barclays and to move funds (as required) between the two accounts.

Bank reconciliation as at 31.3.17

Payments

Ms S Maynard: Feb/Mar: Geese Food, Food Tray, Gloves & Bags: £58.01)

Apr: Geese: Supply of water (£40.77), Food, Corn & Straw: (£29.44)) Total: £70.21

Mr G Lockhart-White: Spring Litter Pick Expenses: Drinks/Lunches for volunteers: £119.25

Mr G Jones: Expenses Claims:

3.2-28.3.17: Supply of Geese Food (£106.16) + Posts for Beyton Green sign (£29.36) + Geese Warming Powder (£55.32): £190.84))

1-30.4.17: Geese Food (£54.50) and Fence & Posts for Pond (£57.65): £112.15))

Total £302.99

Clerk: Expenses Claim including printer ink, paper, mileage and car parking: £123.35

SALC Subscription 2017/18: £310.56

SLCC/ALCC Subscription 2017/18: £98.00

Suffolk Cloud Website Hosting 2017/18: £100.00

TC Forestry & Fencing: Grass Cutting: 2 cuts of the Green (188.00) & 1 x strimming around posts on Green (£34.20): Total: £222.20

11 ADMINISTRATION

Review of:

Councillors' responsibilities in accordance with Transparency Code for Smaller Authorities

Standing Orders and Financial Regulations

Asset Register

Internal Control Statement

Risk Assessment

Parish Council Vacancies

Village Green Lease

Emergency Plan

Grit Bins

