

# BEYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 10 July 2017

**PRESENT:** Cllrs G Jones (Chair), J Clark and G Lockhart-White, M Orsler and A Pope

**IN ATTENDANCE:** Co Cllr P Otton, Dist Cllr D Haley and members of the public

<b>17/036</b>	<b>ANNOUNCEMENT:</b> SALC's statement regarding filming/recording of meetings was read out.	
<b>17/037</b>	<b>APOLOGIES NOTED:</b> Pat Lamb	
<b>17/038</b>	<b>DECLARATIONS OF INTEREST:</b> None	
<b>17/039</b>	<b>COLLECTION OF REGISTER OF INTEREST FORMS:</b> All remaining forms were collected	
<b>17/040</b>	<b>COUNTY COUNCILLOR'S REPORT:</b> Cllr Otton's report is attached.	
<b>17/041</b>	<b>DISTRICT COUNCILLOR'S REPORT.</b> Minutes from last meeting not received by Councillor Haley; Clerk to send. Boundary Commission review may result in Councillor numbers reducing from 40 to 34. Also may clarify how many parish councillors are required at Beyton. Move to the new Council building in progress. Community Grants available (2 x £6250) Applications and criteria on Website. Work is being carried out to look at funding per capita in rural areas.	Clerk
<b>17/042</b>	<b>PUBLIC FORUM:</b> A resident asked if they could comment later in the meeting when the topic of filming statement was raised. This request was granted.	
<b>17/043</b>	<b>APPROVAL OF MINUTES:</b> The minutes of the last meeting, held on 5 June 2017, were approved and signed.	
<b>17/044</b>	<b>MATTERS ARISING:</b> A Councillor suggested to review the topic of holding the meetings bi-monthly rather than monthly. Clerk to action as agenda item at the next meeting.	Clerk
<b>17/045</b>	<b>FINANCE</b> Receipts 6.6.17: VAT Refund £1,753.53 Bank Account Balances: 31.5.17: Current: 13,123.13, Savings: £1,853.35: Total: £14,976.66 Bank Reconciliations for April, May and June 17 were approved and signed. 2016/17 Accounts – Internal Audit Report – Review emailed report/Agree action Payments Information Commissioner: Renewal for 19 July: £35.00 (Chq 101088) SALC: Suffolk Cloud Advance Website Training: R Brand – 15.5.17: £30.00 Internal Audit: £210.00) <u>TOTAL: £240.00</u> (Chq 101089) MSDC: Litter & Dog Bin Emptying (9 x dog, 4 x litter): £522.00 (Chq 101090) Clerk: Salary: Apr-Jun 2017 (inc y/e work): £660.63 + mil: £719.36 (Chq 101091) HMRC: PAYE: Apr-Jun 2017: £165.00 (Chq 101092)	

	<p>Thurston Community College: Hire of Hall 26.6.17 (re Possible NP): £67.45 (Chq 101093)</p> <p>Clerk: 2 Files &amp; 2 packs Indices: £7.50 &amp; 1 pack Printer Paper: £4.00: <u>£11.50</u> (Chq 101094)</p> <p>TC Forestry &amp; Fencing: June: 2 cuts of the Green, 1 cut of Blue area and strimming around posts on Green, Cut and strimming of footpaths: Total: £395.90 (Chq 101095)</p> <p>SALC audit results: No corrective actions. SALC commented on the improvements made.</p>	
<b>17/046</b>	<p><b>ADMINISTRATION</b></p> <p>Filming Announcement: SALC has advised the Parish Council meeting is a council meeting held in public and not a public meeting and therefore the current statement read out is correct. The announcement should also be on show in the meeting room and this has now been actioned.</p> <p>Parish Council Vacancies: Two applications are currently being processed, these will be reviewed at the September meeting. The recent advert in the Parish magazine was discussed and it was suggested this format be used for the request for further applicants in the next BVN.</p> <p>Village Green: No further correspondence received. Survey should be completed by Brown's as agreed to ascertain the value of the land.</p> <p>Emergency plan: Now complete. Two versions to be created, a full version and a version for general public without confidential contact details. List of vulnerable people within the village to be collected and added to over time. This information will be collected through request in BVN and village notice boards.</p> <p>Complaint handling: The current process needs to be updated. All councillors in agreement that current SALC process is to be adopted.</p>	<p>GJ</p> <p>AP Clerk</p>
<b>17/047</b>	<p><b>HIGHWAYS</b></p> <p>Manor Farm Drive: Still not resolved. Cllr P Otton to enquire again</p> <p>A14 Slipway: Grass still not cut. David Fawcett to return correspondence.</p> <p>Broken Railing: Fixed</p>	<p>PO</p>
<b>17/048</b>	<p><b>PLANNING</b></p> <p>Decision Notices: Permission Granted: 1469/17: The Old Rectory, Church Road: Replacement of double gates with a brick and flint wall incorporating a small wooden pedestrian gate.</p> <p>New Planning Applications</p> <p>SCC\0108\17: Land adj to Junction of Beyton Road, Tostock: Change of use from lumber yard to aggregates yard and inert Waste Transfer Station. Construction of aggregate bays, relocation of office, ISO container and weighbridge (from current adjacent site) and retention of area for green waste storage.</p> <p>DC/17/02816 - Old Flinthaven, Church Road: Conversion of existing four bed dwelling into 2 No. two bed dwellings. To include alterations to existing front porch/building entrance, removal of existing bay and erection of new porch to form entrance to new dwelling. Associated landscaping and formation of new driveway.</p> <p>0834/17 - Land adj The Laurels, Tostock Road: Variation of Condition 2 (Approved plans) following grant of planning permission 2237/16, "Erection of a one and a half storey dwelling with integral garage" to enable revision of site location plan and layout.</p> <p>Following discussion of the above, Members agreed to support all the PAs.</p> <p>Neighbourhood plan: Village meeting held 26/6/17 had over 90 people in attendance. 6 people have come forward to volunteer to help with any future plan. Those people's details to be passed to the Clerk so that a meeting may be arranged with them and the Parish Council, before September.</p> <p>It was agreed that a survey to establish village housing needs be repeated. Cllr Pope to liaise with old Parish council member to learn what was carried out previously.</p> <p>It was advised that the Parish council may wish to contact Mendlesham with regards to their Neighbourhood plan. Cllr Jones to action.</p> <p>Affordable housing: The meeting which took place to review current affordable</p>	<p>Clerk</p> <p>GJ/Clerk</p> <p>AP</p> <p>GJ</p>

	<p>housing at Cockfield with a member of Cockfield Parish Council was summarised. The housing survey (as described above) may identify the need for affordable housing in the village.</p> <p>Cllr Pope to review what has happened in the past with affordable housing and then identify potential partners with whom the village could liaise.</p> <p>Cllr Pope to find out the cost of the survey and then ask the Clerk to apply for funding for this from the District Council.</p>	<p>AP</p> <p>AP/Clerk</p>
<b>049</b>	<p><b>COMMUNITY</b></p> <p>Welcome to Beyton booklet: This has been completed. It was agreed to fund the printing of the booklet.</p> <p>Model Railway signs: It has been requested to put signs up for the event on the 9.9.17. All councillors agreed.</p> <p>Clothes Bank: The bank has now been removed. No further suitable site could be suggested.</p> <p>Speedwatch: The current figures are to be made available on the Beyton website. Speed enforcement now regularly visit Beyton. In 20 visits 165 cars were prosecuted.</p> <p>Swimming pool: By end of August they should be in a position to apply for a grant.</p>	
<b>050</b>	<b>CORRESPONDENCE:</b> None	
<b>051</b>	<b>MATTERS OF REPORT ONLY:</b> None	
<b>052</b>	<b>DATE OF THE NEXT MEETING:</b> Monday 4 September 2017	

Approved at the PC Meeting held on 4 September 2017