

BEYTON PARISH COUNCIL

I hereby give notice of the Annual Meeting in public of the Parish Council on Monday 13 May 2019 at 8.15 p.m. in The Vestry, All Saints Church, Beyton

6 May 2019 P M Lamb (Mrs) - Parish Clerk

A G E N D A

1. ELECTION OF CHAIR AND VICE CHAIR (and Confirmation of Clerk as RFO)
2. DECLARATION & ACCEPTANCE OF OFFICE FORMS TO BE SIGNED
3. ISSUE OF REGISTER OF INTEREST FORMS for completion and submission at June Meeting
4. ANNOUNCEMENT BY CHAIR RE FILMING/RECORDING OF MEETINGS
5. APOLOGIES FOR ABSENCE
6. DECLARATIONS OF INTEREST
7. COUNTY COUNCILLOR'S REPORT
8. DISTRICT COUNCILLORS' REPORT
9. PUBLIC FORUM
10. APPROVAL OF MINUTES dated 8 April 2019
11. MATTERS ARISING - Issues not covered by agenda
12. FINANCE
 - Receipts: 1st half of Precept payment: £6,400.
 - Bank Account Balances: 29.3.19: Current: £9,279.10, Deposit: £100.33: Total: £9,379.43
 - Bank Reconciliations as at 29.3.19 and 30.4.19
 - Approve/Sign: Draft Accounts for 2018-19.
 - Certificate of Exemption and AGAR 2018-19
 - Review/Approve Insurance Renewal Documents 2019/20 (due 16 June 2019) in line with Register of Assets
 - Spreadsheet 2018/19
 - Land Registry Notice of application for registration of a person in adverse possession - B149 – Any Objections? (Respond by 21.5.19)
 - Payments
 - Clerk: 19.3.19: Stationery: £12.78 (Filing Pockets and Dividers)
 - 8.2.19: Paper: £3.25
 - 6.4.19: Lever Arch File £3.99
 - 1.5.19: Paper: £3.25 TOTAL: £23.27
 - Mr G Jones: Expenses: Mar/Apr: Litter Pick Refreshments, Print cartridges & Posts for NP Meeting: ~~£239.98~~
 - SLCC & ALCC Membership Renewals 2019/20: TBC
 - Came & Co: PC Insurance Renewal: 16.6.19-15.6.20: TBC
13. ADMINISTRATION
 - For financial year 2019-20:
 - Review Standing Orders and Financial Regulations: Both updated in June 2018; there have been no changes since then; Sign sheet to confirm all in order
 - Councillors' Responsibilities: Review and Update
 - Complaints Procedure: Confirm continuation; no changes considered necessary
 - Village Green Lease
 - VETS: Update on this telephone alert system re Defibrillator trained users
 - Green Cleaning Rota
 - Permission sought to use the Green for the Village Fayre on Friday 7 and Saturday 8 June (to 2300 hrs)
14. HIGHWAYS
 - Flooding: Thurston Rd, Quaker Lane and Drinkstone Rd.
15. PLANNING
 - (i) Decision Notices
 - (ii) Withdrawn Applications
 - (iii) New Planning Applications
 - DC/19/01988: Mill House, The Green: Notification of Works: Various tree works – Fell to ground level – 2 no Tulip Trees, 1 no Cypress and 1 no Oak **6.6.19**
 - DC/19/02098: Vulcans Cottage, Quaker Lane: Listed Building Consent Application. Works to facilitate conversion of outbuilding attached to the rear of Vulcan Cottage to provide additional accommodation. **24.5.19**

- (iv) Enforcement Matters
 - (v) Appeals
 - (vi) Other Planning Matters
 - (vii) Neighbourhood Plan
16. COMMUNITY
Litter Pick – Next Date
17. CORRESPONDENCE
18. MATTERS OF REPORT ONLY
19. MATTERS FOR CONSIDERATION AT NEXT MEETING
20. DATE OF THE NEXT MEETING:
Monday 3 June at 7.30 p.m. in the Vestry, All Saints Church, Church Road.