

BEYTON PARISH COUNCIL

Chairman: Councillor Graham Jones

Clerk: Claire Usher

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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend the Annual Council Meeting of Beyton Parish Council on Tuesday 5th May 2026 in the Vestry Room, All Saints Church, Beyton from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1.	To elect a Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office
2.	To elect a Vice Chairman of the Council and receive the Vice Chairman's Declaration of Acceptance of Office
3.	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to apologies for absence.
4.	Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): <ul style="list-style-type: none">a. To receive any Councillors Interests in subsequent agenda items.b. To consider any requests for dispensations.
5.	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on Tuesday 7 th April 2026
6.	Public Forum: <ul style="list-style-type: none">a. To receive a report from Penny Otton County Councillor.b. To receive a report from the District Councillors David Bradbury and Harry Richardsonc. To receive comments or questions from members of the public.
7.	Planning: <ul style="list-style-type: none">a. Councillors to consider the following planning application made to Mid Suffolk District Council relating to the Parish since the last meeting: None receivedb. Councillors to note the following planning decisions since the last meeting:

	<p>DC/26/00080 – Variation of Conditions 2, Condition 9 (bin storage details), Condition 13 (Lighting Design Scheme) and Condition 14 (biodiversity) of permission</p> <p>DC/20/00663 – Erection of 9 Dwellings – Beyton Nurseries, Tostock Road – MSDC</p> <p>Approved</p>
8.	<p>Finance:</p> <ul style="list-style-type: none"> a. To receive and approve the finance report for the period ended 30th April 2026: <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves b. Councillors to note receipts since the last meeting. c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
9.	<p>Governance:</p> <ul style="list-style-type: none"> a. To receive and adopt the Internal Audit report for the year ending 31st March 2026. b. To approve the completion of the Annual Governance Statements of the Annual Governance and Accountability Return (AGAR) for the year ending 31st March 2026. c. To approve the Accounting Statements as transposed on the AGAR for the year ending 31st March 2026. d. To agree the dates for public inspection of the accounts. e. Councillors to review and approve the following policies: <ul style="list-style-type: none"> Code of Conduct All Risk Assessment Policies including the financial risk assessment Reserves Policy Internet Banking Policy f. To appoint Councillors to the following positions: <ul style="list-style-type: none"> Asset Management Footpath Officer Flooding Play Equipment and Village Green Risk Assessments and policies Road Safety Tree Warden

	<p>g. To confirm the appointment of a Parish Council representative to Hessett & Beyton Village Hall</p> <p>h. To agree continuation of the Parish Council Subscriptions to external bodies including Suffolk Association of Local Councils and Community Action Suffolk</p>
10.	<p>To receive updates and reports from working groups and consider further action:</p> <p>a. Outstanding Actions – Clerk to update (circulated to Councillors)</p> <p>b. Footpath 1 Behind All Saints Churchyard – Chairman to give an update</p> <p>c. Village Green – Citifibre and Openreach Speed Cameras – To receive an update</p> <p>d. Neighbourhood Plan: to receive an update</p>
11.	<p>Correspondence: Councillors to note any correspondence previously circulated and consider any action required.</p>
12.	<p>Councillors to note any items for inclusion in a future meeting</p>
13.	<p>Councillors to note the date of the next meeting as Tuesday 2nd June 2026 to be held at the Vestry Room.</p>
14.	<p>Chairman to close the meeting.</p>

Claire Usher | Clerk to Beyton Parish Council