

# BEYTON PARISH COUNCIL

I hereby give notice of the ordinary virtual meeting in public of the Parish

**Council on Monday 6 July 2020 at 7.30 p.m. in  
The Vestry, All Saints Church, Beyton**

*30 June 2020 P M Lamb (Mrs) - Parish Clerk*

To receive an invitation to join this meeting, please contact the Parish Clerk on email:  
[parishclerk@beyton.suffolk.gov.uk](mailto:parishclerk@beyton.suffolk.gov.uk)

## A G E N D A

1. ANNOUNCEMENT BY CHAIR RE FILMING/RECORDING OF MEETINGS
2. APOLOGIES/APPROVAL FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. COUNTY COUNCILLOR'S REPORT
5. DISTRICT COUNCILLORS' REPORT
6. PUBLIC FORUM
7. APPROVAL OF MINUTES of PC meeting held on 3 February 2020
8. MATTERS ARISING - Issues not covered by agenda
9. FINANCE

Receipts:

Bank Account Balances as at 31.1.20: Community: £22,911.50, Deposit: £100.48, Total: £23,011.98

Bank Reconciliations

Approve/sign new Bank Mandate to Incorporate Parish Clerk to eliminate bank related enquiry problems (and enable Parish Clerk's transfer between accounts and collection of year end statements).

Income

Nil

Payments

RATIFY payment of the following cheques dated as below:

**15.3.20:**

Geosphere: Mapping Software: £81.00 (101241)

Mr H Streatfield: Tree Works (Leaning Pollard): £680.00 (101242)

**20.3.20:**

Mr J Wilson: NP Survey Envelopes: £56.92 (101245)

**27.3.20:**

Mr J Wilson: Reimbursement of Kall Kwik invoice (NP): £612.62 (101247)

**19.6.20**

Mr A Rollett: Work to the western edge of the Green: £900 (200023)

**23.6.20:**

(Society of Local Council Clerks: £78.00 (101249)

(ALCC: £40.00 (101248)

Came & Co: PC Insurance Renewal 2020/21: £961.37 (101250)

**2.7.20:**

Clerk's Salary & Mileage: Apr-Jun 2020: Total: £663.88 (100204)

HMRC: PAYE: Apr-Jun 2020: £152.40

TC Forestry & Fencing

MSDC: Litter & Dog Bin Emptying 1.4.20-31.3.21: £629.12

Came & Co: Shortfall in Payment for Insurance 2020-21 (Total: 997.82-chq 961.37=£36.45)

Community Heartbeat Trust: 1 Rescue Safety Kit for Defib: £15.60

TC Forestry & Fencing: Invoice 246 re Grounds Maintenance Mar/Apr/May: £646.00

Information Commissioner's Office: DP Renewal: £40.00

NOTE: CIL Return for 2018/19 in the sum of £55.89 received in October 2018; must be spent by end September 2023.

AS Pest Control Services: Mole Clearance to main Green, pond area and village sign: £90.00

Clerk's Salary & Mileage: Jan-Mar 2020: £619.55 plus mileage £46.80: Total: £666.35

HMRC: PAYE: Jan-Mar 2020: £143.60

Places4People Ltd: Costs associated with Support/Preparation of Neighbourhood Plan: £6,363.94

Approve/sign CIL Return for 2018/19 in the sum of £55.89 received in October 2018; must be spent by end September 2023.

## ADMINISTRATION

Review and adopt updated Standing Orders and Finance Regulations for 2020/21

Review and sign Risk Assessment (including Internal Control) and Register of Assets

Current PC Vacancy

Village Green Lease

Leaning Poplar adjacent to road on Green. Quotation: To pollard, chip arisings and use of £680.00

## 10. HIGHWAYS

Flooding: Thurston Rd, Quaker Lane and Drinkstone Rd

## 11. PLANNING

- (i) Decisions: Planning Permission Granted: 6 Manor Farm Drive: Erection of side/rear single storey extension (following demolition of existing)
- (ii) Withdrawn Applications
- (iii) New Planning Applications
- (iv) Enforcement Matters
- (v) Appeals: AP/19/00220: The Badgers, Church Road: Erection of 1 no Detached Dwelling
- (vi) Neighbourhood Plan/Housing Needs Survey
- (vii) Stonemead Update

## 12. COMMUNITY

Litter Pick – Saturday 28 March

Fencing of Play Area and possible fencing along one way street side of Green

Swimming Pool – Possible Funding: Any further information?

## 13. CORRESPONDENCE

## 14. MATTERS OF REPORT ONLY

## 15. MATTERS FOR CONSIDERATION AT NEXT MEETING

16. DATE OF THE NEXT MEETING: Monday 6 April 2020 at 7.30 p.m. in the Vestry, All Saints Church